

Board of Directors Meeting Minutes

Tuesday, April 05, 2016

Students' Union Building

1) Meeting Called to Order

4:00PM

PRESENT

Melissa Gordon	President
Amber Storvold	Vice President External
Sonya Charley	Aboriginal Representative
Julian Simpson	LGBTQ Representative
Noel Braganza	Director-at-Large
Mwansa Kaunda	Director-at-Large
Cameron Staff	Director-at-Large

REGRETS

Eric Rankin	Vice President Internal
Dana Prymak	International Students' Representative

ABSENT

Ryan Makar	Vice President Finance
Rami Alzahrani	Graduate Students' Representative
Paige Bernard	Women's Representative
Abdullah Alosaiwan	Director-at-Large

STAFF

Nathan Lane	Executive Director
Alex McLellan	Research and Governance Coordinator
Natalie Reisle	Membership Development Coordinator
Dylan Robinson	Equity Coordinator
Leif Douglass	Campaigns Coordinator

2) Approval of the Agenda

2.1) MOTION
STORVOLD/KAUNDA

Be it resolved that the Board of Directors adopt the agenda as presented
CARRIED

3) Approval of the Minutes

3.1) MOTION
CHARLEY/BRAGANZA

Be it resolved that the Board of Directors adopt the minutes from the March 22, 2016,
Board of Directors meeting
CARRIED

4) Correspondence

FOR ACTION

FOR INFORMATION

Conference Grant Report – 2015-CG-084 – Moving Trans* History Forward: Building Communities – Sharing Connections

Conference Grant Report – 2015-CG-065 – IFSA Canadian American Regional Meeting

Conference Grant Report – 2015-CG-075 – Culturally Restorative Practice Certificate Training

Conference Grant Report – 2015-CG-078 – Tackling Doping in Sport 2016

Conference Grant Report – 2015-CG-085 – Healthy Minds, Healthy Campuses

Conference Grant Report – 2015-CG-061 – The Comparative and International Education Society

Conference Grant Report - 2015-CG-080 – Healthy Mothers & Healthy Babies 2nd Annual Biennium

Conference Grant Report – 2015-CG-079 – Western Division of Canadian Association of Geographers Conference

Conference Grant Report – 2015-CG-047 – PCMA Convening Leaders Conference

Educational Event Grant Report – 2015-EE-010 – Mosaic Fashion Show

Educational Event Grant Report – 2015-EE-008 – The Body Eclectic: Exploring the Diversity of the Bodily Being

5) Presentations

TRUSU Grants Application #2015-CG-090 Law and Society Association 2016 Conference (Sarah Fullbrook)

Fullbrook presented the request for a grant to support her attendance at the conference in New Orleans on June 02-05. Fullbrook is working on a paper to present at the conference based on a new Law course regarding changing legal education and drawing from practical experience and the student perspective. This is a premiere conference in North America and will serve for networking, to promote TRU, and to attend presentations.

TRUSU Grants Application #2015-CG-096 Congress 2016 of the Humanities and Social Sciences (Jeri-Lee Lomond)

Lomond presented the requested for a grant to support the attendance of two students at the conference in Calgary on May 28 to June 03. The students are studying social work and were selected by the Faculty to attend. They will represent Bachelor of Social Work students. The conference addresses social justice, minority rights, and freedoms. The students will incorporate what they learn. The grant would support airfare, accommodations, and conference fees.

TRUSU Grants Application #2015-CG-097 5th International Fire Behaviour and Fuels Conference (Aaren Ritchie-Bonar)

Ritchie-Bonar was not in attendance to present.

TRUSU Grants Application #2015-CG-098 Rural Health Services Research: Building Intersections (Allan Bishop)

Bishop and another student presented the request for a grant to support their attendance at the conference. They are third and fourth year social work students, and are both research assistants. One is on a practicum doing research for the BC Interior Council on Aging, and the other will be doing rural health research. This conference will be a good opportunity to learn more about the topics of their research, to network, and to connect TRU with surround communities. The purpose of the conference is to increase collaboration, communication, and cooperation; TRU is uniquely positioned to address these concerns. There will be presenters on health research in small communities of the BC interior. The students' research apprenticeship supervisor is presenting on research with Aboriginal communities.

TRUSU Grants Application #2015-CG-099 Canadian Association of College and University Student Services (Jasica Munday)

Munday and another student presented the request for a grant to support their attendance at the conference in Winnipeg on June 20-22. The students are Supplemental Learning leaders and previously presented to a regional conference hosted by the Learning Association of Canada. They will present to this national conference on the same topic.

TRUSU Grants Application #2015-CG-100 Innovations in Chemistry Towards Sustainable Urban Living (Matthew Miller)

Miller presented the request for a grant to support the attendance of six students at the conference in Toronto on May 11-13. Miller provided an overview of the Chemistry Biochemistry Club's efforts and events so far this year, particularly in connection with sustainable chemistry. The students have been offered a behind the scenes view of the conference organization, which will assist the students in their commitment to host a sustainable chemistry event next year. Selection of attendees was done through an internal adjudication process with external review. The Club has also proactively sought alternate funding, and the Dean of Science will sponsor \$1,200.

TRUSU Grants Application #2015-GE-033 Pohela Boishak (Humayra Haq)

Haq and another student presented the request for a grant to support hosting the event. The event is a celebration of the New Year and is observed in multiple countries including Bangladesh, India, Pakistan, and Fiji. The event aims to bring Bangladeshi culture to campus and the community. This will not be first event that the TRUSU Bangladesh Club has organized, and their last event was successful. The Club has secured sponsors from the community, and has not

requested a grant in the past. Tickets will be sold to community members at \$15-20, but the event will be free for students. The event has been moved to April 29 to accommodate the final exam period.

TRUSU Grants Application #2015-GE-034 Bachelor of Fine Arts Graduating Exhibition: Hexagon(e) (Ryland Fortie)

Fortie and another student presented the request for a grant to support hosting the event on April 22 in the TRU Art Gallery. The event will transform the gallery and studios to an art exhibition with presentations, food, and drinks. This annual event is the biggest community event for arts, and celebrates graduating students and their work over their final year. It promotes TRU Visual Arts program in the community.

TRUSU Grants Application #2015-CG-091 Pacific University Undergraduate Philosophy Conference (Kelcey Shinkewski)

Reisle reported that this application was postponed at the last meeting to seek clarification of the budget. The budget is now presented with all figures in Canadian dollars.

6) **Committee Progress Reports**

Campaigns Committee

Douglass reported that the committee has concluded its activities for this year. Work has begun to prepare orientation materials for new committee members that will begin their term on May 01. The orientation will address the structure of the committee and provide background on major student issues at the municipal, provincial, and federal levels so that all committee members start on the same page.

Services Committee

No report

Entertainment Committee

Lane reported that the committee has one event left for remainder of the year, the Last Class Bash, which will be held this Friday from 11:00AM-4:00PM in front of the Campus Activity Centre. The event will consist of a beverage garden and free pizza. The committee has been working under new liquor laws to allow for partnerships with local breweries. The committee has secured a partnership with Red Collar Brewing, as a pilot project, to serve 400 units. For minors, the Lumberjack Games hosted by TRU World will begin earlier in the day. That event offers breakfast. The pizza at the Last Class Bash is provided in conjunction with the food primary liquor license.

Work has also begun to develop orientation materials for new committee members. The new Entertainment Coordinator starts on May 01, but materials preparation will begin next week.

Equity Committee

Robinson reported that the committee has completed all its scheduled events as per the Equity Plan.

The committee is now focused on the Task Force on Sexual Violence Prevention and Response. The Task Force last met on March 31, and subcommittees on education and policy reported. The Task Force must also address a changing provincial situation on post-secondary sexual violence policy development and impacts. On March 08, MLA A. Weaver introduced a bill requiring all post-secondary institutions to have sexual violence policies that satisfied a number of conditions. The Premier announced support for the bill or a similar bill. The Minister of Advanced Education reached out to student associations for comment with a two-day window to respond. A response was developed in conjunction with TRU stating support for a comprehensive definition of sexual violence and the need to include students in the development and review of related policies. The Task Force will meet next on May 03.

Policy Committee

Lane reported that, as is the practice at the end of the year, the committee is bringing forward recommendations for policy amendments based on the experience of the past term. At this meeting, the committee is proposing amendments to the Services Committee Terms of Reference. The current responsibilities of the Services Committee include reviewing existing services, proposing new services, and promoting use of services. At the time that these responsibilities were set, the Union's services did not include the sophisticated systems that are now required and managed by staff. As a result, the recommendation is to focus the committee on promotion and transfer responsibility to review or propose services to the Board of Directors. The Board may then assign a review or development to the Services Committee or a Task Force as most appropriate.

Executive Committee

Lane reported that the Executive sent a delegation to the Syrian Refugee Fundraiser Dinner hosted by the Kamloops Islamic Association, and sent a delegation to the TRU Divestment Information Session. There are no recommendations for follow up at this time.

7) Institutional Student Representation Reports

Student Caucus

McLellan reported on two projects from the Student Caucus Plan, the Budget Consultation and course evaluations, and a university initiative to pursue accreditation.

On the Student Budget Consultation, analysis of the results of the Town Hall meeting held on March 09 continues. The Town Hall provided a fulsome discussion of key themes identified in the survey, and the Caucus is ensuring

that the feedback can be accurately and meaningfully reflected in the report to TRU.

On student course evaluations, the Student Caucus has been promoting students' participation. Information has been posted on the Union's webpage explaining the value of evaluations, the development of full implementation of evaluations for every course every time, how evaluations are completed, and who to contact to resolve issues. With the evaluation set to close at the end of this week, the Student Caucus will be shifting focus to solicit feedback from students on their experience with course evaluations this semester in order to lobby for further improvements in the future.

The university has undertaken to pursue accreditation with the Northwest Commission on Colleges and Universities, an independent, non-profit quality assurance body from the United States. While all post-secondary institutions in BC are part of a government quality assurance system, this accreditation would provide three further benefits: first, it establishes rigorous standards and processes for continuous improvement of quality; second, students will benefit in terms of broader recognition of their credential for application for graduate studies or for employment; and third, international recognition will benefit the university in terms of recruitment. The accreditation process began over a year ago with the development of a self-evaluation report explaining TRU's processes and performance against certain standards and in pursuit of our strategic priorities. The Commission has received that report and will be sending a team of evaluators from accredited universities for a site evaluation on April 25-27. That site evaluation will include meetings with individuals and groups as well as specific open forums for students, faculty, and staff. All students are encouraged to attend the student open forum on April 26 from 11:30AM-12:30PM in the Lecture Hall, Students' Union Building.

8) **Canadian Federation of Students Report**
9) **Finance Report**

Financial Statement July 2015

Financial Statement August 2015

Financial Statement September 2015

Financial Statement October 2015

Financial Statements November 2015

Financial Statements December 2015

Financial Statements January 2016

Lane presented the financial statements.

On the Statement of Financial Position, Lane noted the deficit in the Capital Fund of \$202,000. This is a cash flow issue arising from the fact that revenue

from membership fees is received only two times a year, but expenditures are on going.

On the Statement of Operations for the Unrestricted Fund, Lane noted that revenue, primarily through membership dues, is on track. Expenditures of note include the Story Teller's Gala, which was significantly over budget due to proposing a small lecture and subsequently partnering with the Office of the President to host a larger event featuring Justice Murray Sinclair of the Truth and Reconciliation Commission. It has also become increasingly difficult to deliver the scale of entertainment planned without revenue through user fees. Most entertainment events were over budget. Finally, the Union held a Winter Holiday Social that it did not budget. Overall, the Fund had a current deficit of \$87,000, but with a strong opening balance remains in a strong position.

On the Statement of Operations for the Health and Dental Fund, Lane noted that revenues on track. Premiums are above projections, and Lane suspects this is because couple and family opt-ins have been greater than expected.

On the Statement of Operations for the Capital Fund, Lane reported there is a deficit of \$9000, but with an opening balance of \$1.6 million, a significant fund balance remains.

10) Staff Report

11) Old Business

12) New Business

12.1) MOTION – TRUSU GRANT
STORVOLD/STAFF

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-090 \$1,000.00 to attend the Law and Society Association 2016 Conference on June 02-05, 2016

CARRIED

12.2) MOTION – TRUSU GRANT
PRYMAK/CHARLEY

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-096 \$1,698.92 to attend the Congress 2016 of the Humanities and Social Sciences Conference on May 28 – June 03, 2016

CARRIED

12.3) MOTION – TRUSU GRANT

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-097 \$826.54.00 to attend the 5th International Fire Behaviour and Fuels Conference on April 11 – April 15, 2016

- 12.4) MOTION – TRUSU GRANT
STORVOLD/MAKAR
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-098 \$300.00 to attend the Rural Health Services Research: Building Intersections Conference on April 25 – March 25, 2016
CARRIED
- 12.5) MOTION – TRUSU GRANT
PRYMAK/STAFF
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-099 \$2,000.00 to attend the Canadian Association of College and University Student Services Conference on June 20-22, 2016
CARRIED
- 12.6) MOTION – TRUSU GRANT
BRAGANZA/PRYMAK
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-100 \$4,000.00 to attend the Innovations in Chemistry Towards Sustainable Urban Living Conference on May 11-13, 2016
CARRIED
- 12.7) MOTION – TRUSU GRANT
CHARLEY/BRAGANZA
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-GE-033 \$1,000.00 to host the Pohela Boishak Event on April 08, 2016
POSTPONED
- 12.8) MOTION – TRUSU GRANT
STAFF/BRAGANZA
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-GE-034 \$1,000.00 to host the Bachelor of Fine Arts Graduating Exhibition: Hexagon(e) on April 22, 2016
CARRIED
- 12.9) MOTION – TRUSU GRANT
SIMPSON/STORVOLD
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-091 \$1,610.00 to attend the Pacific University Undergraduate Philosophy Conference on April 15-16, 2016
CARRIED
- 12.10) MOTION – HONORARIA REPORT
KAUNDA/CHARLEY
Be it resolved that the Board of Directors receive the Honoraria Report for the period of March 10-23, 2016
CARRIED

- 12.11) MOTION – OPERATIONAL POLICY 05 (OP-05) SERVICES COMMITTEE TERMS OF REFERENCE
KAUNDA/STORVOLD
Be it resolved that the Board of Directors adopt Operational Policy (OP-05) Services Committee Terms of Reference as presented
CARRIED
- 12.12) MOTION – CLUB REGISTRATION
STAFF/KAUNDA
Be it resolved that the Board of Directors ratify the TRUSU Film Club
CARRIED
- 12.13) MOTION – CLUB REGISTRATION
SIMPSON/CHARLEY
Be it resolved that the Board of Directors ratify the TRUSU Logic Club
CARRIED
- 12.14) MOTION – CLUB REGISTRATION
PRYMAK/SIMPSON
Be it resolved that the Board of Directors ratify the TRUSU Taiwanese Club
CARRIED
- 12.15) MOTION – CLUB REGISTRATION
STORVOLD/BRAGANZA
Be it resolved that the Board of Directors ratify the TRUSU Veggie and Bhagwad Gita Club
CARRIED
- 12.16) MOTION – CLUB REGISTRATION
PRYMAK/CHARLEY
Be it resolved that the Board of Directors ratify the TRUSU International Business Club
CARRIED

13) Meeting Time

Tuesday, April 19, 2016 – 4:00PM

14) Notices of Motion

15) In Camera Section (if needed)

16) Adjournment

- 16.1) MOTION
SIMPSON/STORVOLD
Be it resolved that this meeting be adjourned
CARRIED