

Board of Directors Meeting Minutes

Tuesday, June 10, 2014

Students' Union Building

1) Meeting Called to Order

4:10PM

PRESENT

Dylan Robinson	President
Leif Douglass	Vice President External
Melissa Gordon	Vice President Internal
Trad Bahabri	Vice President Finance
Paige Bernard	Women's Representative
Elizabeth Whiting	Aboriginal Representative
Meshari Alanazi	International Students' Representative
Nic Zdunich	LGBTQ Representative
Sabina Donnelly	Graduate Students' Representative
Kaitlin Clement	Director-at-Large
Taylor Gluska	Director-at-Large

REGRETS

Lahana Ghosh	Director-at-Large
Cameron Staff	Director-at-Large

ABSENT

STAFF

Nathan Lane	Executive Director
Alex McLellan	Research and Governance Coordinator
Natalie Reisle	Membership Development Coordinator
Abbey McAuley	Services Coordinator
Jillian Griffin	Campaigns Coordinator

2) Approval of the Agenda

2.1) MOTION
GORDON/BERNARD

Be it resolved that the Board of Directors adopt the agenda as presented
CARRIED

3) Approval of the Minutes

3.1) MOTION
GLUSKA/ZDUNICH

Be it resolved that the Board of Directors adopt the minutes from the April 29, 2014;
and May 14, 2014 Board of Directors meeting
CARRIED

3.2) MOTION
DONNELLY/ALANAZI

Be it resolved that the Board of Directors adopt the minutes from the May 05, 2014; May 12, 2014; May 20, 2014; and May 26, 2014 Executive meetings

CARRIED

4) Correspondence

FOR ACTION

FOR INFORMATION

5) Presentations

TRUSU Master Business Administration Club – Grant Request for Calgary Job Fair, June 11-14, 2014

Members of the Club presented the request for a grant to support sixteen students in attending the Calgary Job Fair. The students are finishing the Master of Business Administration program in ten days, studying the labour market, and seeking jobs. This will be a good opportunity to do so. The students, with career education and program advisors, will travel on June 11, attend the Job Fair on June 12, and use June 13 to continue networking and attend interviews. Costs include registration, which has been paid by each student with the hope of reimbursement through the grant, accommodation, and travel. The School of Business and Economics is providing \$5000 to cover the cost of transportation, the students are contributing \$1250, and the Club is seeking \$1000 from the Union. The private coach bus, covered by the School of Business and Economics, is the method the School prefers and is required in order to receive the sponsorship.

6) Committee Reports

Campaigns Committee

Douglass reported that the committee has met twice since the last Board meeting, on May 26 and June 2.

At the first meeting, the committee undertook an overview of campaign activities and themes. External relations would include budget consultations at the municipal, provincial, and federal governments. The Post-Secondary Education Campaign would focus on funding at TRU in comparison to other institutions in BC. Other campaigns would address transit, the municipal election, and possibly banning Styrofoam.

At the second meeting, the committee detailed each campaign with a clear goal, target audience, and timeline. The Post-Secondary Education Campaign will seek an increase in funding at TRU; will target the regional community; and will take place over the full year. A transit campaign will seek expanded service; will target students; and will take place over the Fall Semester in conjunction with a new municipal budget process. A municipal election campaign will seek to

provide information about candidates; will target students and the community; and will take place leading up to the November 15 election. Work has begun on this campaign with a meeting with the TRU Associate Vice President Human Resources and Planning to develop a joint request for a polling station on campus. A meeting with the City and TRU to determine details is anticipated.

The committee also discussed a series of “legacy campaigns,” or campaigns begun in previous years that remain unfinished. The Sweatshop Free Campus campaign sought and secured in principle affiliation by TRU with the Worker Rights Consortium, an independent labour rights monitoring organization. In Fall 2014 the Union will work on the logistics of affiliation including developing a Supplier Code of Conduct to be reviewed by legal counsel and TRU, disclosing TRU’s supplier factories, and paying the affiliation fee. The Per Credit International Fees sought later fee deadlines and per credit fee model. Deadlines have been achieved, and negotiations are underway regarding the fee model with a decision expected by April 2015. The Ban Disposable Plastic Bottles Campaign sought a ban of the sale of plastic bottles on campus. The institution instead created a Beverage Container Stakeholder Committee with the Union, the Office of Environment and Sustainability, and industry representatives, which continues to meet. The committee will consider adding a ban on Styrofoam to that work, and to expand the ban to City of Kamloops facilities. A timeline will not be determined until further investigation.

The committee will hold its next meeting on June 16.

Entertainment Committee

Gordon reported that the committee has met twice since the last Board meeting, on May 21 and June 3.

At the first meeting, the committee brainstormed entertainment events with a focus on means to advance the vision, mission, and values of the Union and promote awareness of the Union among members.

At the second meeting, the committee detailed each event with preparation timeframes, dates, locations, and purposes.

The committee will hold its next meeting on June 15.

Executive Committee

Nothing to report

Services Committee

Bahabri reported that the committee has met twice since the last Board meeting,

At the first meeting, the committee undertook an overview of services.

There was nothing to report from the second meeting.

Policy Committee

Robinson reported that the committee has met once since the last Board meeting.

The committee outlined the process for policy development. In the short term, the committee will review the policy manual to identify outdated or inconsistent information and terminology. In the long term, the committee will follow the direction from the Board to address key policies including Grants, Clubs, and Honoraria, and will further identify gaps in both issues and operational policy.

Equity Committee

Gordon reported that the committee has met twice since the last Board meeting, on May 15 and May 29. There has been good attendance, with the exception of the Members-at-Large. Follow a lack of contact, the committee will be seeking to have two new Members-at-Large appointed.

At the first meeting, the committee brainstormed equity events.

At the second meeting, the committee finalized events following additional feedback and assigned a purpose, target audience, and timeline. The committee then tasked groups of members with developing the details for specific events.

The committee will hold its next meeting on June 12.

7) Institutional Student Representation Reports

Student Caucus

McLellan reported that the Caucus met once since the last Board meeting, on July 4.

The Caucus continues to address the issue of study space in both the short-term and the long-term. In the short-term, the Caucus submitted a proposal to the Vice President Administration and Finance for three immediate improvements. The inclusion of two classrooms across from the Old Main computer labs as 24-hour study space has been approved; the extension of the Main Library operating hours is being costed; and the creation of quiet reading room on the House of Learning second floor is being reviewed by the Provost. In the long-term, the request for study space research by the Student Engagement Committee has been set back. Institutional Planning and Analysis (IPA) has reported that it does not collect the requested data and is unable to do so. The committee will determine whether to drop the issue, proceed with existing data, or seek means to enable IPA to undertake the work. Given the commitment to this issue in the Caucus and the level of interest it has generated, the latter option is likely.

The Caucus has secured a major improving in student participation in decision-making through the institutional student budget consultation. For many years, the Union and the Caucus has experienced frustration in engaging in an unresponsive budget process at TRU. This year the Caucus has been active in

the development of a new budget process and methodology and has secured from the Vice President Administration and Finance agreement for formal recognition of budget recommendations from the Caucus by way of a student consultation. The consultation would gather students' priorities prior to budget development so that appropriate institutional units could respond to recommendations on those priorities in their budget requests and service plans. Given tight timelines, the Caucus will conduct an internal consultation to develop recommendations for the budget development cycle to begin September 2014, and will host a full student consultation in April 2015 for the budget development cycle beginning in September 2015.

The Caucus is engaging fully in another major pan-institutional initiative, accreditation with the Northwest Commission on Colleges and Universities (NWCCU). The NWCCU is an independent quality assurance body that will assess process across the entire institution from curriculum development to operations, so the project will have far-reaching impacts.

There are series of appointments of student representatives for consideration later in this meeting.

The Marketing, Communications, and Institutional Relations Committee, reporting to the Associate Vice President Marketing and Communication, was recently created to coordinate pan-institutional activities related to branding, recruitment, media relations, etc. Leif Douglass is recommended for appointment because the committee has requested a student will broad understanding of the institution to facilitate participation in marketing and communication thereof.

The Accreditation Steering Committee, reporting to the Provost, oversees the accreditation process with the NWCCU. The committee has struck a series of working groups or teams to manage the significant workload and to engage relevant stakeholders. The Caucus has identified the Student Success Team and the Mission Fulfillment Team as critical for student participation. Melissa Gordon and Sally Sutisna are recommended for appointment to the Student Success Team because they are experienced and represent both undergraduate and graduate students. Dylan Robinson is recommended for appointment to the Mission Fulfillment Team because it will determine how TRU assesses its performance against legislated and internal mandates, requiring a depth of knowledge of these documents,

The Instructional Development and Support Committee of Senate is undertake the critical project of student course evaluation implementation over the summer. The existing student representatives are unavailable over summer to do this work. Dylan Robinson and Anmol Dhaliwal are recommended for appointment because, as Caucus Co-Chairs, they are readily available and already versed in the issue.

8) Canadian Federation of Students Report

65th National Semi-Annual General Meeting, June 5-9, 2014

Douglass reported that the Union's delegation just returned yesterday, but initial feedback was positive regarding interesting workshops and positive discussions. A highlight was the presentation by the Newfoundland and Labrador Minister of Finance, who has demonstrated in government a commitment to and the possibility of substantive action to reduce student debt including freezing tuition fees at the lowest in Canada, eliminating the interest on student loans, and recently replacing student loans with expanded student grants.

British Columbia Skills Development Weekend, June 27-29, 2014

Douglass reported that the event is an annual series of workshops on a range of skills related to advocacy and Director's responsibilities. The Board will consider a motion to send six delegates later in this meeting.

9) Finance Report

10) Staff Report

11) Old Business

12) New Business

- 12.1) MOTION – TRUSU MASTER OF BUSINESS ADMINISTRATION CLUB GRANT REQUEST
BAHABRI/CLEMENT

Be it resolved that the Board of Directors fund the TRUSU Master of Business Administration Club \$1000.00

CARRIED

- 12.2) MOTION – APPOINTMENT OF STUDENT REPRESENTATIVE
GLUSKA/BERNARD

Be it resolved that the Board of Directors appoint Leif Douglass to the Marketing, Communication, and Institutional Relations Committee for the term of October 01, 2013 to September 30, 2014

CARRIED

- 12.3) MOTION – APPOINTMENT OF STUDENT REPRESENTATIVE
GORDON/WHITING

Be it resolved that the Board of Directors appoint Melissa Gordon and Sally Sutisna to the Accreditation Steering Committee – Student Success Core Theme Team for the term of October 01, 2013 to September 30, 2014

CARRIED

- 12.4) MOTION – APPOINTMENT OF STUDENT REPRESENTATIVE
DONNELLY/BAHABRI
Be it resolved that the Board of Directors appoint Dylan Robinson to the Accreditation Steering Committee – Mission Fulfillment, Sustainability, and Adaptation Core Theme Team for the term of October 01, 2013 to September 30, 2014
CARRIED
- 12.5) MOTION – APPOINTMENT OF STUDENT REPRESENTATIVE
ALANAZI/ZDUNICH
Be it resolved that the Board of Directors appoint Dylan Robinson and Anmol Dhaliwal to the Instructional Development and Support Committee for the term of October 01, 2013 to September 30, 2014
CARRIED
- 12.6) MOTION – CANADIAN FEDERATION OF STUDENTS BRITISH COLUMBIA SKILLS DEVELOPMENT WEEKEND DELEGATION
CLEMENT/GLUSKA
Be it resolved that the Board send Executive Director Nathan Lane, Vice President External Leif Douglass, Vice President Internal Melissa Gordon, President Dylan Robinson, Women's Students Representative Paige Bernard, and Membership Development Coordinator Natalie Reisle
CARRIED
- 12.7) MOTION – HONORARIA REPORT
CLEMENT/DOUGLASS
Be it resolved that the Board refer the Honoraria Report for the period of May 01-28, 2014 to the Executive Committee with a report to the next Board meeting
CARRIED

13) Meeting Time

Tuesday, July 15, 2014 – 4:00PM

14) Notices of Motion

15) In Camera Section (if needed)

16) Adjournment

- 16.1) MOTION
BERNARD/ALANAZI
Be it resolved that this meeting be adjourned
CARRIED