

Board of Directors Meeting Minutes

Tuesday, January 13, 2015

Students' Union Building

1) Meeting Called to Order

4:00PM

PRESENT

Dylan Robinson	President
Leif Douglass	Vice President External
Melissa Gordon	Vice President Internal
Ryan Makar	Vice President Finance
Paige Bernard	Women's Representative
Meshari Alanazi	International Students' Representative
Megan Graham	LGBTQ Representative
Cameron Staff	Director-at-Large
Taylor Gluska	Director-at-Large

REGRETS

Elizabeth Whiting	Aboriginal Representative
Sabina Donnelly	Graduate Students' Representative
Kaitlin Clement	Director-at-Large
Lahana Ghosh	Director-at-Large

ABSENT

STAFF

Nathan Lane	Executive Director
Alex McLellan	Research and Governance Coordinator
Natalie Reisle	Membership Development Coordinator
Abbey McAuley	Services Coordinator
Jillian Griffin	Campaigns and Outreach Coordinator

2) Approval of the Agenda

2.1) MOTION

BERNARD/ALANAZI

Be it resolved that the Board of Directors adopt the agenda as presented

CARRIED

3) Approval of the Minutes

3.1) MOTION

DOUGLASS/GORDON

Be it resolved that the Board of Directors adopt the minutes from the December 16, 2014 Board of Directors meeting

CARRIED

3.2) MOTION

MAKAR/GLUSKA

Be it resolved that the Board of Directors adopt the minutes from the December 15, 2014 Executive Committee meeting

CARRIED

4) **Correspondence**

FOR ACTION

FOR INFORMATION

5) **Presentations**

TRUSU Human Resource Management Club & TRUSU Finance Club – Midwinter's Night Masquerade Ball

Members of the Club presented a request for a grant to support the event. Students are often intimidated by networking events, and this event will serve a similar function but be more laid back. The event will consist of socializing over appetizers, a keynote speaker, and a dance. An amended budget was distributed at the meeting. Ticket sales have just begun.

TRUSU Marketing Club – Noir by QTC

A member of the Club presented a request for a grant to support the event. This will be the third event hosted by the Club. The event, held at Hotel 540 is a fine arts event, a social, and a fundraiser for the planned attendance at the C2MTL Conference by six members. The event will also provide media passes for potential sponsors to support the Mosaic Fashion Show. An amended budget was distributed at the meeting and included increased tickets and related increase in costs. The event will be open to the community.

TRUSU History Club – Qualicum History Conference

Members of the Club presented a request for a grant to support attendance of three members at the conference, held at the University of Victoria. The grant would help cover accommodations and travel. This conference inspired the creation of the TRU Philosophy, History, and Political Science Conference and continues to be a connection. Attendance will aid interuniversity relationships, advertise TRU conferences. It will also provide attendees with personal and academic growth, networking opportunities, and experience at a graduate level conference in preparation for application to Masters programs. One attendee has been accepted to present. Flight was the cheapest travel option.

6) **Committee Reports**

Campaigns Committee

Douglass reported that the committee has not met recently due to the Winter break and the disruption due to weather and power outage.

The committee is preparing the campaigns section of Union's Annual Report.

The committee has continued a dialogue with M. Milovick regarding the affiliation of TRU with the Worker Rights Consortium and will meet with him next week to determine details.

At its next meeting, the committee will focus on the next Fund the Future campaign demonstration in February.

Services Committee

Makar reported that the committee has not met recently due to the Winter break and the disruption due to weather and power outage. Despite the challenges associated with disruption, Union services continued to be available to members, and Makar provided thanks to staff.

The committee will review and finalized transportation survey, continue to solicit Studentsaver discounts, and prepare the services section of the Union's Annual Report.

Entertainment Committee

Gordon reported that the committee has not met recently due to the Winter break and the disruption due to weather and power outage.

The committee continues to prepare for and now deliver Winter Kickstart events. Clubs Day will take place on January 15 and will incorporate the coffee giveaway that was planned for the previous week. The Common Voices Lecture Series will take place on January 29 and will feature Dr. Cornel West. The Movie Night will take place on February 12 with a prescreening of the Kingsmen: Secret Service.

Equity Committee

Gordon reported that the committee last met on December 17. It held a debrief on the National Day of Action and Remembrance on Violence Against Women, and recommended a new Member-at-Large for appointment by the Executive Committee.

Graham presented a proposal for a Pride Awareness Week. The week would consist of a series of events that would expand awareness and allow individuals to find themselves as members of the LGBTQ community. Similar to a sexual health awareness week, the purpose would be to provide information and generate debate. The Board expressed support for the development of a full proposal.

Policy Committee

Nothing to report

Executive Committee

Nothing to report

7) Institutional Student Representation Reports

Student Caucus

Robinson reported that the Student Caucus was successful in secure changes to the process for appointing students to Senate committees. Senate adopted changes that would authorize the Senate Steering Committee to appoint following nomination by the Union's Board of Directors. This eliminates a further step of recommending appointment to Senate, which often delays students in taking office for a month or more.

The Student Caucus continues to work on implementing student course evaluations. After successfully working to have Senate adopt the principle of implementing evaluations for every course every time, the Student Caucus has been working with the Centre for Student Engagement and Learning Innovation and through the Instructional Development and Support Committee to develop the principles and procedures for the project. In particular, the Student Caucus is working to ensure that reporting on evaluation data and strategic responses are published at the institutional and Faculty levels, and that individual faculty evaluation reports can be optionally published.

The Student Caucus will hold its next meeting on January 21.

8) Canadian Federation of Students Report

9) Finance Report

Financial Statement – November 2014

Lane reported on the Statement of Operations.

Operating Fund revenue now reflects the receipt of Fall semester fees, which are on target with the budget. Student services revenue remains on target. Interest and investments revenue is down based on banking interest. Sponsorship revenue exceeded the budget due to payments secured from the previous fiscal year.

Operating Fund expenditures reflect those equity events that have occurred including participation in Kickstart and the Graduate Skills Development Day, which were executed under budget. Common Grounds expenditures remain on target. The UPass incurred over expenditures due to the equipment purchases for the transition to swipe cards, but the total value is not significant. Tickets and passes expenditures remain significantly under budget. Students' Union Building utilities have exceeded the budget, but the Union is recalculating the billing process with the institution. Endowment expenditures reflect the implementation of the emergency bursary program, with the full amount available transferred to the Office of Financial Aid and Awards. Winter Kickstart expenditures now reflect the deposit for the Common Voices Lecture speaker. Audit fees are half paid and on budget.

Overall, the Operating Fund excess of revenue over expenditures demonstrates accurate performance against the budget.

Health and Dental Fund revenue is slightly below projections, but it is expected that opt-ins in the second semester will compensate. Expenditures reflect premiums as scheduled.

Capital Fund revenue and expenditures are primarily scheduled. Expenditures on equipment less than \$1000 are under budget.

Overall, the Union's financial performance is following the budget closely and the Union remains in a strong financial position.

The financial impact of the winter storm and power outage has not yet been assessed. There is no indication of damage to the Union's property. Potential insurance coverage of business interruption is being investigated.

10) Staff Report

Club Services Tracking Report – November 2014

Reisle reported that the number of registered Clubs remains stable with similar renewals and new Club ratifications as last year. Grants issued are slightly above last year in terms of number and value, but includes events in the Winter semester so there may be fewer requests in that semester. Club printing increased from the previous year, which is a reversal of previous reports and demonstrates that this remains a valuable service. Banner printing up due to use not only for general Club promotion but event promotion as well. Ticket sales are in the second year of service and there have been twice the events and twice the tickets sold, demonstrating that this service is becoming established.

Peer-to-Peer Services Tracking Report – November 2014

McAuley reported that total user accounts continue to increase, but new accounts are slightly down from the previous year. Postings have increased in all services, particularly in the Housing Registry, reflecting the success of the amalgamation with a similar TRU service. The Book Exchange was not yet active at this point in the semester, and the Board should look for more activity in the December report.

Building Operations Services Tracking Report – November 2014

McAuley reported that a challenge in building usage tracking continues in that room bookings are declining, but use remains high. The reporting is incomplete as users are accessing rooms without reserving them. The Services Committee will need to achieve a balance between providing an accurate reservation system and maintaining ease of accessibility.

Common Grounds Report – November 2014

Lane reported that there were minimal decreases in food and drink sales compared to November 2013, but sales were still up compared to 2012.

Changes in the campus food service market have had an effect, but those are now stabilizing. Reusable cup usage is also down slightly.

Members' Services Tracking Reports – November 2014

McAuley reported on graduation gown rentals are not accessed at this time of year. Food bank usage was down significantly, continuing a trend for the Fall semester, but the cause is not known. International Student Identify Cards issued increased and remains the highest volume service. Ticket sales were strong including five Sun Peaks passes despite only being available for half a month as this partnership was newly implemented.

11) Old Business

12) New Business

12.1) MOTION – APPOINTMENT OF STUDENT REPRESENTATIVES
BERNARD/GRAHAM

Be it resolved that the Board of Directors appoint Ryan Makar and Dana Prymak to the Provost's Advisory Committee on the Centre of Student Engagement and Learning Innovation
CARRIED

12.2) MOTION – APPOINTMENT OF STUDENT REPRESENTATIVE
GORDON/MAKAR

Be it resolved that the Board of Directors appoint Michelle Davies to the Downtown Initiative Steering Committee
CARRIED

12.3) MOTION – TRUSU GRANT
GLUSKA/STAFF

Be it resolved that the Board of Directors fund the TRUSU Human Resource Management Club and TRUSU Finance Club \$1000.00 to host the Midwinter's Night Masquerade Ball on January 23, 2015
CARRIED

12.4) MOTION – TRUSU GRANT
DOUGLASS/ALANAZI

Be it resolved that the Board of Directors fund the TRUSU Marketing Club \$1000.00 to host the Noir by QTC event on January 16, 2015
CARRIED
ABSTENTION: GLUSKA

12.5) MOTION – TRUSU GRANT
MAKAR/GORDON

Be it resolved that the Board of Directors fund the TRUSU History Club \$1000.00 to attend the Qualicum History Conference January 30, 2015 – February 01, 2015
CARRIED

- 12.6) MOTION – BOARD OF DIRECTORS RESIGNATION
BERNARD/ALANAZI

Be it resolved that the Board of Directors receive the resignation of Aboriginal Students' Representative Elizabeth Whiting

CARRIED

- 12.7) MOTION – HONORARIA
GLUSKA/MAKAR

Be it resolved that the Board of Directors receive the Honoraria Report for the period of November 20, 2014 – December 17, 2014

CARRIED

13) Meeting Time

Tuesday, January 27, 2014 – 4:00PM

14) Notices of Motion

15) In Camera Section (if needed)

16) Adjournment

- 16.1) MOTION
STAFF/GORDON

Be it resolved that this meeting be adjourned

CARRIED