

## Board of Directors Meeting Minutes

Tuesday, December 13, 2016

Students' Union Building

### 1) Meeting Called to Order

4:01PM

#### PRESENT

Amber Storvold	Vice President External
Oluwafemi Akinsanpe	Vice President Finance
James-Dean Aleck	Aboriginal Representative
Caitlin Orteza	LGBTQ Representative
Tatiana Gilbert	Director-at-Large
Cole Hickson	Director-at-Large
Laura Santamaria	Director-at-Large

#### REGRETS

Brian Chiduuro	President (on leave)
Sierra Rae	Women's Representative (on leave)
Gagandeep Singh	Vice President Internal

#### ABSENT

Chandan Sehgal	International Students' Representative
Yash Thakker	Graduate Students' Representative
Gunveet Singh	Director-at-Large

#### STAFF

Nathan Lane	Executive Director
Alex McLellan	University Governance Coordinator
Natalie Reisle	Communications Coordinator
Leif Douglass	Campaigns Coordinator

### 2) Approval of the Agenda

2.1) MOTION  
*HICKSON/GILBERT*

Be it resolved that the Board of Directors adopt the agenda as presented  
**CARRIED**

### 3) Approval of the Minutes

### 4) Correspondence

FOR ACTION

FOR INFORMATION

## 5) Presentations

TRUSU Grants Application #2016-CG-132 WestCAST (Taylor-Rae Harvey)

Harvey presented the request for a grant to support the attendance of two students at the conference in Nanaimo on February 16-17. The conference is for student teachers to learn about the profession. The students will be presenting on the relationship between teachers and certified education assistants, and following the conference will present to the graduating class of the Bachelor of Education program.

TRUSU Grants Application #2016-EE-013 Chinese New Year Festival Dinner Event (Ying Li)

Li presented the request for a grant to support the hosting of the event on campus on January 20, 2017. This is the most important festival of the year in China. The Taiwanese, Japanese, and other Clubs will also participate. The event will serve to raise awareness of Chinese traditional performances and performances from other cultures, Chinese history, culture, music, and art. Attendance and ticket sales targets are based on experience hosting the event in previous years and additional revenue will be provided by sponsoring businesses and the Chinese Embassy.

## 6) Committee Progress Reports

Campaigns Committee (Leif Douglass)

Douglass reported that the committee met once since the last Board meeting. It debriefed on the BC Transit consultation it helped to host on campus. It proved to be a valuable exercise with positive responses with students. In the future, a longer consultation could be held.

In terms of progress against the Strategic Plan, the committee is on track.

For the Fund the Future campaign, the final Faculty Council presentation will be made tomorrow to Trades. The open letter to the community was sent to the Canadian Union of Public Employees Local 4879 who will take it to its Annual General Meeting for endorsement. It will then be sent to the Faculty Association.

For the provincial election, the committee has begun interviewing candidates. One is done, three are scheduled, and two are outstanding. The plan is to be done by early January to incorporate the videos in comprehensive promotional materials.

Services Committee (Nathan Lane)

Lane reported that the committee has not met since the last Board meeting.

There has been a vacancy in the Services Coordinator position for some time, and the focus of the committee has been to fill it. A search in the summer did not find a suitable candidate. The committee decided to repost about a month ago. The Hiring Committee undertook the process and found a successful

candidate, Cassandra Ring, who has accepted an offer of employment. She will begin work on January 03, 2017.

Entertainment Committee (Parth Patel)

No report

Equity Committee (Dylan Robinson)

No report

Policy Committee (Nathan Lane)

Lane reported that the committee has recommended Bylaw amendments to the Board for consideration for referral to the Annual General Meeting. The amendments are intended to improve organizational efficacy.

First, the committee recommended changes to the membership of the Board and standing committees. Currently, Executives and advocacy representatives are automatically assigned to committees, but Directors-at-Large are assigned to two committees after their election. This results in reduced choice of focus for Directors, limited accountability to voters, and challenging management of committee responsibilities. The recommendation is to replace the for Directors-at-Large with two Campaigns Committee Representatives, two Services Committee Representatives, two Entertainment Committee Representatives, and two Student Caucus Steering Committee Representatives.

Second, the committee recommended formalizing the Student Caucus. The Caucus was created and developed in recent years to address university issues and recruit participants in university committees. With the exception of the President, all participants are volunteers. The first change would be to recognize Student Caucus meetings as formal meetings of the Students' Union. The second would be to recognize the Student Caucus Steering Committee as a standing committee of the Students' Union, which would formalize its management of a strategic plan and provide for remuneration of members for work that is comparable to that of members of other standing committees. The membership of the Steering Committee would continue with the President as Chair. It would add the Graduate Students' Representative and International Students' Representative since they are more accurately constituency groups in the university rather than equity-seeking groups facing structural oppression. It would add two elected Steering Committee Representatives, and reduce the appointed Members-at-Large from five to three.

Third, the committee recommended striking the Policy Committee. It was created to write operational and issues policy, but has not functioned well. Issues policy is best written by those engaged in those issues, and the Policy Committee has only served to compile that work from other standing committees. Further, Policy Committee members may not have experience with operations while Executive members are involved in overseeing operations on a weekly basis. It would be more efficient to eliminate the Policy Committee and

have the Executive take on its functions. The Board retains the authority to adopt and amend policy.

Fourth, the committee recommended changes to the membership and responsibilities of the Executive Representatives. The first change would rename the Vice President Finance as the Vice President Services to better reflect the position's leadership of the Services Committee and the Executive and Board of Directors hold collective responsibility for overseeing finances. The second change would create a Vice President Equity. Currently the Vice President Internal chairs both the Entertainment and Equity Committees. Since the creation of the Equity Committee, the portfolios of both have grown beyond capacity of one Executive.

Fifth, the committee recommended the creation of a Visible Minorities Representative as an advocacy representative who would serve on the Equity Committee. This would recognize a previously unrepresented constituency facing structural oppression.

Consequences of these changes include an increase in the size of the Board with related honoraria costs; however, the Board would remain smaller than that of some other student unions, and the costs are affordable. Importantly, it increases the capacity of the organization to deliver results to the membership with existing resources, and it forces a needed discussion about the role of the Student Caucus in the organization.

#### Executive Committee (Nathan Lane)

Lane reported that the Executive met once since the last Board meeting. It organized logistics for the holiday social and met with the auditor.

#### Student Caucus (Alex McLellan)

McLellan reported that the Student Caucus Steering Committee met once since the last Board meeting on December 05. The committee received updates on solicitation of business support and classroom presentations for the Hungry for Choice campaign. It received an update on responses to the Student Budget Consultation. Finally, it debriefed on a meeting with the Vice President Advancement regarding student financial aid.

In its meeting with the Vice President Advancement, the committee clarified eligibility of international students for financial aid, and secured a commitment for a joint study of current and potential students' financial need to better align financial aid offerings. This will be confirmed in the coming weeks.

In terms of progress against the Strategic Plan, the committee remains largely on track.

For the Hungry for Choice campaign, additional petitions have been gathered through classroom presentations, and solicitation of business support is beginning to yield results with two letters received and many more promised.

For the Student Budget Consultation accountability initiative, progress is increasing with responses received for eleven of twenty-three recommendations. This has made communications possible, and newsfeed posts have been published regarding two responses so far and more prepared for coming weeks.

### 7) **Canadian Federation of Students Report**

Canadian Federation of Students Membership Petition Drive (Nathan Lane)

Lane reported on the motivation for and process of a petition to initiate a referendum on whether to continue membership in the Canadian Federation of Students (CFS).

Two years ago a disagreement between the CFS and the Canadian Federation of Students-British Columbia (CFS-BC) arose at a National Annual General Meeting in May. In August of the same year, CFS-BC member locals agreed that concerns about the CFS regarding reporting of finances and a range of political issues needed to be addressed, and sent a letter requesting a remedy. No response was received in the following months, so the CFS-BC withdrew participation. After two years, there was still no response, so the CFS-BC determined to leave the CFS. It changed its name from the CFS-BC to the British Columbia Federation of Students (BCFS) as an independent legal entity.

All member locals of BCFS have indicated they want to leave CFS, but must do so individually. A member local needs to have a petition signed by at least 15% of its members saying they want a vote on continued membership in the CFS. This petition must be sent to the CFS National Office. The CFS would then schedule a referendum according to its bylaws. Three member locals have already submitted petitions, one has completed a petition and will submit it shortly, and four more will conduct petition drives in the next semester.

The Union must determine whether it wants to leave. It is currently paying a fee to the CFS without receiving benefits. As a result, a petition drive will be held in the next semester.

BCFS Annual General Meeting Delegation Report (Nathan Lane)

Lane reported that policy allows for six delegates. Executive Director and Vice President External are delegates by policy, and Board may select four additional delegates. Nominations were sought and three nominees were added to a motion later in the agenda to approve the delegation.

### 8) **Finance Report**

Audited Financial Statements 2015/2016 (Nathan Lane)

Lane reported that the Union is required to conduct an annual audit and present it to the membership at the Annual General Meeting. The Union's auditor is KPMG. KPMG has provided an independent auditor's report, which confirms

that the Union's financial statements fairly represents its financial position, results of operations, and cash flows for the year.

In the Statement of Operations, revenues were slightly above budget. Student services revenue was below budget due to fewer ticket sales and lower sales volume at Common Grounds. UPASS revenue was above budget due to a poor trend analysis. TRUSU Grants revenue was above budget due to first receipt of Comprehensive University Enhancement Fund monies.

In the Statement of Operations, expenditures were very close to the budget. Under entertainment, Kickstart events were significantly over budget, which has been rectified in this year. Under governance and Council, honoraria were below budget due to the recent policy changes for its calculation. Wages and benefits were over budget due to filling past vacancies. TRUSU Grants were significantly below budget due to a lack of lecture grant applications and fewer educational event grant applications than expected.

Overall, the Statement of Operations shows a surplus greater than what was budgeted, but it is largely in the restricted TRUSU Grants Fund.

The Fund Balances provides further detail. The Operating Fund had a small surplus. The Building Fund had a small deficit, which has been rectified in current year. The Health and Dental Fund had a small surplus. The TRUSU Grants Fund had a large surplus, but no opening balance.

Unaudited Financial Statement – October 2016

## 9) Staff Report

Communications Report – December 05, 2016 (Natalie Reisle)

Reisle reported that the increase in newsfeed posts has had a strong impact on communications analytics, which increased in what tends to be slow time of year. Facebook reach increased significantly. Website hits increased as well. Prior year comparisons are up significantly for Facebook and the website as well.

A December newsletter will be sent once Annual General Meeting details are approved. The Union is required to announce these details.

TRUSU Grants Report – December 12, 2016 (Natalie Reisle)

Reisle reported that the grant allocations now reflect the first approved lecture grant.

In the previous year, the program did not have any uptake of lecture grants. As a result, promotions have been undertaken this year including contacting Deans and sending a mass email to all faculty members. Reisle is currently compiling a list of engaged faculty who may be more likely to take advantage of the program, and an information workshop will be held in the Winter semester.

In terms of the logistics of the program, there has been some difficulty in coordinating signatures for grant reimbursements. This will be addressed in the coming weeks.

**10) Old Business**

**11) New Business**

11.1) MOTION – TRUSU GRANT  
*HICKSON/ALECK*

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-CG-132 \$748.80 to attend the WestCAST Conference on February 16-17, 2017

**CARRIED**

11.2) MOTION – TRUSU GRANT  
*SANTAMARIA/ORTEZA*

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-EE-013 \$5,000.00 to host the Chinese New Year Festival Dinner event on January 20, 2017

**CARRIED**

11.3) MOTION – PROPOSED BYLAW AMENDMENT – STUDENT CAUCUS MEETINGS  
*GILBERT/ORTEZA*

Be it resolved Bylaw IV Article 1. a) be amended to read:

There shall be five types of meetings:

- i. Annual General Meetings;
- ii. Special General Meetings;
- iii. Meetings of the Board of Directors;
- iv. Meetings of the Student Caucus; and
- v. Meetings of the Committee

**CARRIED**

11.4) MOTION – PROPOSED BYLAW AMENDMENT – STRIKE POLICY COMMITTEE  
*AKINSANPE/ALECK*

Be it resolved that Bylaw IV Article 6. a) vi. be stricken

Be it further resolved that Bylaw IV 6. g) be stricken

Be it further resolved Bylaw XII 1. i. be stricken

**CARRIED**

11.5) MOTION – PROPOSED BYLAW AMENDMENT – CAUCUS STEERING COMMITTEE  
*ORTEZA/HICKSON*

Be it resolved that Bylaw IV Article 6. a) be amended to read:

- vi. Student Caucus Steering Committee

Be it further resolved that Bylaw IV Article 6 g) be amended to read:

- g) The Student Caucus Steering Committee shall:

- i. be responsible for the development, implementation, and administration of the institutional governance activities of the Union;

- ii. be composed of:

- a) the President (Chair);

- b) the Graduate Students Representative;
- c) the International Students Representative;
- d) two Student Caucus Steering Committee Representatives;
- e) three members of the Student Caucus;
- iii. provide a report to the Board of Directors outlining the activities of the committee since the last meeting

**CARRIED**

11.6) MOTION – PROPOSED BYLAW AMENDMENT – VICE PRESIDENT EQUITY & VICE PRESIDENT FINANCE  
GILBERT/SANTAMARIA

Be it resolved that Bylaw VI 1. b) be amended to read:

- v. Vice President Equity

Be it further resolved that Bylaw IV 6. e) be amended to read:

- a) Vice President Equity (Chair)

Be it further resolved that Bylaw X be amended to read:

- e) Vice President Equity

Be it further resolved that Bylaw XII 5) be amended to read:

5. The Vice President Equity shall:

- a) oversee the equity activities of the Union;
- b) act as the liaison between the Union and campus equity groups;
- c) chair the Equity Committee of the Union;
- d) act as a signing authority of the Union

Be it resolved that Bylaw VI 1. b) be amended to read:

- iii. Vice President Services

Be it further resolved that Bylaw IV 6. f) be amended to read:

- a) Vice President Services (Chair)

Be it further resolved that Bylaw X be amended to read:

- b) Vice President Services

Be it further resolved that Bylaw XII 2) read:

2. The Vice President Services Shall

**CARRIED**

11.7) MOTION – PROPOSED BYLAW AMENDMENT – STANDING COMMITTEE MEMBERSHIPS AND RESPONSIBILITIES  
ORTEZA/ALECK

Be it resolved that Bylaw IV Article 6. c) ii. b) be amended to read:

- b) two Campaigns Committee Representatives, and

Be it further resolved that Bylaw IV Article 6. d) ii. b) be amended to read:

- b) two Entertainment Committee Representatives, and

Be it further resolved that Bylaw IV Article 6. f) ii. b) be amended to read:

- b) two Services Committee Representatives, and

Be it further resolved that Bylaw IV Article 6. e) ii. f) be stricken

Be it further resolved that Bylaw IV Article 6 e) ii. G) be amended to read:

- g) The Visible Minorities Student Representative

Be it further resolved that Bylaw VI Article 1 a) be amended to read:



vi. The Visible Minority Students Representative

Be it further resolved that VII Article 4 d) be amended to read:

vi. In the case of the Visible Minorities Students Representatives must self identify as a visible minority

Be it further resolved that Bylaw VI Article 1 c) be amended to read:

c) Committee Representatives:

- i. Campaigns Committee Representative (2)
- ii. Services Committee Representative (2)
- iii. Entertainment Committee Representative (2)
- iv. Student Caucus Steering Committee Representatives (2)

Be it further resolved that Bylaw IX be amended to read:

6. The Visible Minorities Student Representative shall:
  - a) be a member of the Equity Committee and assist the Equity Committee with the implementation of its work.
7. Campaigns Committee Representatives shall:
  - a) be a member of the Campaigns Committee and assist the Campaigns Committee with the implementation of its work.
8. Services Committee Representatives shall:
  - a) be a member of the Services Committee and assist the Services Committee with the implementation of its work.
9. Entertainment Committee Representatives shall:
  - a) be a member of the Entertainment Committee and assist the Entertainment Committee with the implementation of its work.
10. Student Caucus Steering Committee Representatives shall:
  - a) be a member of the Student Caucus Steering Committee and assist the Student Caucus Steering Committee with the implementation of its work.

Be it further resolved that Bylaw IV Article 6 e) be amended to read;

e) The Equity Committee shall:

- i. be responsible for the development, implementation and administration of the equity activities of the Union;
- ii. be composed of:
  - a) the Vice President Equity (Chair);
  - b) the Aboriginal Students' Representative
  - c) the LGBTQ+ Students' Representative
  - d) the Visible Minorities Students' Representative
  - f) the Women Students' Representative; and
  - g) three Members-at-Large;

**CARRIED**

- 11.8) MOTION – 2016/2017 ANNUAL GENERAL MEETING DATE AND AGENDA  
*ALECK/AKINSANPE*

Be it resolved that the 2016/2017 Annual General Meeting be held Thursday, January 26, 2017 at 6:00PM in the Students' Union Building

Be it further resolved that the Board of Directors adopt the 2016/17 Annual General Meeting agenda as follows:

1. Call to Order
2. Approval of the Agenda
3. Presentation of the 2015/2016 Audited Financial Statements
4. Appointment of the Auditor
5. Presentation of the 2016/2017 Budget
6. Special Resolutions

**CARRIED**

- 11.9) MOTION – BCFS AGM DELEGATION  
*ALECK/ORTEZA*

Be it resolved that the Board of Directors send Executive Director Nathan Lane, Vice President External Amber Storvold, LGTBQ Representatives Caitlin Orteza, Director-at-Large Cole Hickson, and Director-at-Large Laura Santamaria to the 35<sup>th</sup> Annual General Meeting of the British Columbia Federation of Students on January 12-15, 2017

**CARRIED**

- 11.10) MOTION – HONORARIA  
*ALECK/AKINSANPE*

Be it resolved that the Board of Directors receive the honoraria report for the period of November 17-30, 2016

**CARRIED**

**12) Meeting Time**

Tuesday, January 10, 2016 – 4:00PM

**13) Notices of Motion**

**14) In Camera Section (if needed)**

**15) Adjournment**

- 15.1) MOTION  
*ORTEZA/HICKSON*

Be it resolved that this meeting be adjourned

**CARRIED**