

Board of Directors Meeting Minutes

Tuesday, October 06, 2015

Students' Union Building

1) Meeting Called to Order

4:00PM

PRESENT

Melissa Gordon	President
Amber Storvold	Vice President External
Eric Rankin	Vice President Internal
Ryan Makar	Vice President Finance
Sonya Charley	Aboriginal Representative
Julian Simpson	LGBTQ Representative
Abdullah Alosaiwan	Director-at-Large
Noel Braganza	Director-at-Large
Cameron Staff	Director-at-Large

REGRETS

Dana Prymak	International Students' Representative
Rami Alzahrani	Graduate Students' Representative

ABSENT

Paige Bernard	Women's Representative
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STAFF

Nathan Lane	Executive Director
Alex McLellan	Research and Governance Coordinator
Natalie Reisle	Membership Development Coordinator
Abbey McAuley	Services Coordinator
Dylan Robinson	Equity Coordinator

2) Approval of the Agenda

2.1) MOTION
STAFF/BRAGANZA

Be it resolved that the Board of Directors adopt the agenda as presented
CARRIED

3) Approval of the Minutes

3.1) MOTION
SIMPSON/ALOSHAIWAN

Be it resolved that the Board of Directors adopt the minutes from the September 22, 2015 Board of Directors meeting
CARRIED

3.2) MOTION
RANKIN/STORVOLD

Be it resolved that the Board of Directors adopt the minutes from the September 21, 2015 and September 28, 2015 Executive Committee meetings

CARRIED

4) **Correspondence**

FOR ACTION

FOR INFORMATION

5) **Presentations**

TRUSU Grants Application #2015-C-040 CONNECT Show (Joey Ecker)

Ecker presented the request for a grant to support the attendance of ten students at the conference. The conference is a food exposition in Vancouver that provides the opportunity for new chefs to network with industry professional. Attendees will learn new techniques, work with new equipment, and learn new dishes. The attendees will stay at a hotel in a central location to facilitate participation in many activities while limiting transportation needs.

TRUSU Grants Application #2015-C-041 TESL Canada National Conference 2015 (James Gjaltema)

Gjaltema presented the request for a grant to support the attendance of five students at the conference. Teaching English as a second or additional language is a big part of TRU through international student enrolment and contract training. This conference is a good supplement to the content in the program, and offers critical networking opportunities. Gjaltema attended a BC Teaching English as an Additional Language (BC TEAL) Conference last year and found it to be a great opportunity to network, and has received a number of contracts since as a result.

Attending this conference, which is affiliated with provincial organizations, will assist when TRU hosts BC TEAL conference in 2016.

All attendees are involved in TESL at TRU and will share what is gained with classmates and through the new TRUSU International Club. There are many practical applications of the skills learned.

TRUSU Grants Application #2015-C-042 Parks Canada SARA and EPO Compliance Workshops (Jacob Bradshaw)

Bradshaw presented the request for a grant to support his attendance at the workshops. The workshops are an opportunity to participate in real example of conservation practices. Bradshaw will tour the Grasslands National Park to better understand critical habitat of endangered species. He will assist with determining a strategy for Species at Risk Act compliance and enacting an Emergency Protection Order.

TRUSU Grants Application #2015-GE-007 TRU Lip Dub 2015 (Suraj Shah)

Shah presented the request for a grant to support the event. The event is a continuous take film featuring lip-syncing by members of the university and community as a whole. It will serve as a marketing tool for TRU by showcasing what the campus and community has to offer, but it will also serve to build a sense of community and belonging. Filming will take place on October 17 from 10:30AM-2:00PM. Many TRUSU Clubs, the TRU Aboriginal Education department, and community cultural organizations will be represented. There are more than 300 individual registrations including 65 community members. The final film will be launched at a Premiere Show in November with all involved or sponsoring invited to attend. The social media goals of the event are central to its purpose. The organizers have developed a plan to leverage social media influencers to create viral sharing of the film.

6) Committee Progress Reports

Campaigns Committee

Storvold reported that the committee is focused on the This Time We Decide campaigns for the federal election, and particularly on campus outreach.

The committee has been collecting members' emails to provide voter information and has collected 308 thus far. These members will receive a reminder invitation to the Pizza and Politics event this Thursday, October 8 from 11:00AM to 3:00PM. The event is an information fair where the Union will provide information on the parties and candidates and Elections Canada will provide voter information and registration.

To reach a broader audience, the committee is adding news stories and other information to enhance the This Time We Decide webpages, and will ensure the voter information section is up to date. Further, a detailed newsletter on the campaigns will be sent to the entire membership list.

Finally, Storvold noted that advanced polling will be available this long weekend, and all students are encouraged to take advantage.

Services Committee

Makar reported that the committee will meet next tomorrow, October 7 at 3:00PM. The committee has had increased participation from volunteers, and will be filling a Member-at-Large vacancy shortly.

The committee has been working to enhance its partnerships for discount tickets and passes for recreational activities. The Union continues to have partnership with the Kamloops Film Society and Sun Peaks Resort. The committee is excited to announce a new partnership with the Kamloops Storm Hockey Club, which will be rolling out this week.

The committee has determined to postpone delivery of the TRUSU Edu program for common interest and employment-based courses in order to further investigate promotional strategies and course content that will increase registrations.

Entertainment Committee

Rankin reported that the committee has not met since last Board meeting. It will be filling a Member-at-Large vacancy shortly.

The Kickstart events have all concluded with success. Beginning with the First Year Orientation, Gordon delivered a speech to introduce new members to the Union. The Back to School Barbeque provided a great opportunity for students to learn about the community with over 100 businesses and non-profit organizations in attendance, which also provided over \$43,000 in sponsorships to finance Kickstart. Clubs Day introduced students to opportunities to engage with over 50 clubs, and the free ice cream was very popular. The Tunes Against Tuition Fees Concert did not achieve the attendance that was hoped, but was enjoyed by those who did attend.

The next entertainment event will be the Common Voices Lecture in November.

Equity Committee

Rankin reported that the committee remains focused on Pride events and the Story Teller's Gala.

The Pride Parade, held October 1 in front of Old Main, was highly successful. Over 300 campus and community members participated and seventeen community organizations were represented, many of which also hosted tables to share information and resources for the LGBTQ communities. All goals for the event were met or exceeded.

The Pride Discussion on Coming and Being Out will be held this Friday, October 09, in the TRUSU Lecture Hall.

The Story Teller's Gala/ President's Lecture will take place on October 26. It will feature Justice Murray Sinclair speaking on the Truth and Reconciliation Commission recommendations, and the TRU community to make commitments to enacting recommendations on campus.

The committee will meet next tomorrow, October 07.

Policy Committee

Nothing to report

Executive Committee

Gordon reported that the Executive has determined to send a delegation to and to sponsor the Long Night Against Procrastination hosted by the TRU Library.

7) Institutional Student Representation Reports

Student Caucus

Gordon reported that the Student Caucus Steering Committee has met twice since the last Board meeting, and has updates on three projects.

The Student Caucus recruitment drive has been successfully concluded. Committee members contributed to 135 person hours of outreach, which served to collect more than 280 emails from students interested in getting involved. The committee then hosted four information sessions with 40-50 attendees. By the end of the drive, 52 applications were submitted, students were recommended to fill all but three available positions, and an Orientation was provided on October 3.

The Student Services Review continues as planned. The consultant engaged by TRU has distributed a student survey to learn more about students' experiences with services. The survey will be open to October 9, and all students are encouraged to participate.

Finally, the project to have curriculum maps developed and published for every program at TRU has received an important opportunity. The Provost and Vice President Academic has invited the Student Caucus to present to the Dean's Council on the value and benefits of curriculum mapping, which will serve as a launch for the project.

8) Canadian Federation of Students Report

9) Finance Report

2015-2016 Budget (Nathan Lane)

Lane presented the 2015/16 Budget. The budget was drafted by Lane as the Executive Director, reviewed by staff and Executive members for comment, and recommended by the Executive Committee.

In the Operating Fund, revenue is driven by membership dues, as the Union is a membership-based organization. Projected revenue from dues is unchanged from last year and enrolment is relatively stable overall at TRU. Projected Common Grounds revenue is unchanged from last year on the basis of improvement, but an increasingly competitive environment. Employment Centre and UPASS revenues are a flow through with matching expenditures. Tickets and passes revenue is projected much lower than last year due to the end of the Blazers partnership. TRUSU Edu is not projected to have revenue because implementation has been postponed. Interest and investments is bank interest only since the Union does not currently hold investments. Sponsorship and event revenue is projected to increase based on increased Back to School Barbecue sponsorships. Total revenues are projected at slightly in excess of \$2,000,000.

In the Operating Fund expenditures is allocated to advocacy, services, entertainment, and internal affairs. Equity Committee expenditures appear reduced from the previous budget, but actual expenditures last year were under budget and proposed activities this year can be achieved with fewer resources. Campaigns expenditures have no material changes. Student Caucus expenditures have no material changes. The Student Research Program has been discontinued. Common Grounds food expenditures will increase due to provider costs, but coffee costs are projected to decrease due to a lower volume of sales. Tickets and passes expenditures are projected to significantly decline in correlation to lower revenue. TRUSU Edu will maintain an expenditure line despite postponement to provide consistency to future budgeting. Students' Union Building expenditures have no material changes with the exception of utilities that will increase due to a partnership with Bullfrog Power to purchase wind power at a slight premium to make the building operations carbon neutral. Clubs grants expenditures have moved from an Operating Fund line item to the dedicated TRUSU Grants Fund. Kickstart events expenditures are reduced due to owning a greater proportion of production equipment. Common Voices expenditures are increased due to the rate of world-class speaker fees. In communication and membership development, there is an increase in appearances and outreach expenditures due to the growth in the campus and community profile of the Union. Total expenditures are projected at \$1,987,000, and after transfers to the Capital Fund for replacement and recovery reserves, the Operating Fund is projected to have a slim excess of revenue over expenditures of \$500.

In the Capital Fund, projected fee revenue is unchanged from last year. Transfers from the Operating Fund for replacement and recovery reserves are slightly reduced, but will still allow for adequate savings to ensure that any necessary renovation, furniture, and equipment can be paid for in the future without borrowing. Total revenues are projected at \$365,000. There are no material changes to expenditures, which are projected to total \$371,500. After accounting for the transfer from Health and Dental Fund in recognition of use of building to administer the Health and Dental Plan, the Fund is projected to break even.

In the Health and Dental Fund, projected fee revenue is unchanged from last year and make up all revenues at a total of \$625,000. Expenditures, made up in majority by premiums, are not projected to changed materially at \$595,600. After accounting for the transfer to Capital Fund, the Fund is projected to have an excess of revenue over expenses of \$4,400.

The TRUSU Grants Fund is new this year. Revenue comes exclusively from the Union's portion of the Comprehensive University Enhancement Fund fee, and is projected at \$300,000. Expenditures are allocated to Faculty grants, event grants, and conference grants, and are projected to total \$260,000. This will provide an excess of revenue over expenditures of \$40,000, which will provide

cash flow in instances where fee collection and grant applications are not aligned.

Over this budget will allow every committee to meet their strategic objectives, will allow the organization to meet operational and capital needs, will fund a large variety of student activities, and will ensure that future Boards of Directors do not have to borrow to deliver the same quality of service to the membership.

10) Staff Report

11) Old Business

12) New Business

12.1) MOTION – TRUSU GRANT
RANKIN/BRAGANZA

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-C-040 \$4,598.00 to attend the CONNECT Show on October 18-19, 2015

DEFEATED

12.2) MOTION – TRUSU GRANT
STORVOLD/CHARLEY

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-C-041 \$4,255.00 to attend the TESL Canada National Conference 2015 on October 29-31, 2015

CARRIED

12.3) MOTION – TRUSU GRANT
RANKIN/ALOSHAIWAN

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-C-042 \$750.00 to host the Parks Canada SARA and EPO Compliance Workshops on October 27-29, 2015

CARRIED

12.4) MOTION – TRUSU GRANT
BRAGANZA/SIMPSON

Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-GE-007 \$1,000.00 to host the TRU Lip Dub event on October 17, 2015

CARRIED

12.5) MOTION – TRUSU CLUB RATIFICATION
BRAGANZA/RANKIN

Be it resolved that the Board of Directors ratify the TRUSU Smash Bros Club

CARRIED

12.6) MOTION – TRUSU CLUB RATIFICATION
STORVOLD/CHARLEY

Be it resolved that the Board of Directors ratify the TRUSU Economics Club

CARRIED

- 12.7) MOTION – TRUSU CLUB RATIFICATION
BRAGANZA/STAFF
Be it resolved that the Board of Directors ratify the TRUSU World University Services Canada (WUSC) Club
CARRIED
- 12.8) MOTION – TRUSU CLUB RATIFICATION
BRAGANZA/RANKIN
Be it resolved that the Board of Directors ratify the TRUSU Actors Creating Events for Students (ACES)
CARRIED
- 12.9) MOTION – TRUSU CLUB RATIFICATION
STAFF/RANKIN
Be it resolved that the Board of Directors ratify the TRUSU Student Liberals Club
CARRIED
- 12.10) MOTION – TRUSU CLUB RATIFICATION
CHARLEY/ALOSHAIWAN
Be it resolved that the Board of Directors ratify the TRUSU Chamber Chorus Club
CARRIED
- 12.11) MOTION – 2015-2016 BUDGET
CHARLEY/MAKAR
Be it resolved that the Board of Directors adopt the 2015-2016 Budget as presented
CARRIED
- 12.12) MOTION – HONORARIA REPORT
SIMPSON/BRAGANZA
Be it resolved that the Board of Directors receive the Honoraria Report for the period of September 10-23, 2015
CARRIED

13) Meeting Time

Tuesday, October 20, 2015 – 4:00PM

14) Notices of Motion

15) In Camera Section (if needed)

16) Adjournment

- 16.1) MOTION
RANKIN/STAFF
Be it resolved that this meeting be adjourned
CARRIED