

Board of Directors Meeting Minutes

Tuesday, May 03, 2016

Students' Union Building

1) Meeting Called to Order

4:00PM

PRESENT

Brian Chiduuro	President
Amber Storvold	Vice President External
Gagandeep Singh	Vice President Internal
Oluwafemi Akinsanpe	Vice President Finance
Sierra Rae	Women's Representative
James-Dean Aleck	Aboriginal Representative
Chandan Sehgal	International Students' Representative
Caitlin Orteza	LGBTQ Representative
Yash Thakker	Graduate Students' Representative
Tatiana Gilbert	Director-at-Large
Cole Hickson	Director-at-Large
Laura Santamaria	Director-at-Large
Gunveet Singh	Director-at-Large

REGRETS

ABSENT

STAFF

Nathan Lane	Executive Director
Alex McLellan	University Governance Coordinator
Natalie Reisle	Communications Coordinator
Abbey McAuley	Services Coordinator
Dylan Robinson	Equity Coordinator
Leif Douglass	Campaigns Coordinator

2) Approval of the Agenda

2.1) MOTION
ORTEZA/THAKKER

Be it resolved that the Board of Directors adopt the agenda as presented
CARRIED

3) Approval of the Minutes

3.1) MOTION

AKINSANPE/SEHGAL

Be it resolved that the Board of Directors adopt the minutes from the April 19, 2016 Board of Directors meeting

CARRIED

3.2) MOTION

STORVOLD/THAKKER

Be it resolved that the Board of Directors adopt the minutes from the April 19, 2016 Executive Committee meeting

CARRIED

4) Correspondence

FOR ACTION

FOR INFORMATION

Faculty Lecture Grant #2015-FL-001 – Writing Fiction and Memoir

5) Presentations

TRUSU Grants Application #2015-CG-109 Skills Competition Canada (Andrew Christiansen)

Christiansen presented the request for a grant to support his attendance at the competition in Moncton, New Brunswick on June 04-08. Skills Canada is a trades competition in which students at the high school and post-secondary levels compete at regional, provincial, and national levels. Christiansen won gold in welding at the provincial level in the post-secondary category, qualifying him to represent TRU and BC at the national level. If he wins gold at the national level, he would go to the world competition in Abu Dhabi in 2017.

TRUSU Grants Application #2015-CG-105 British Columbia Community Forest Association AGM 2016 (Lucas Leslie)

Leslie presented the request for a grant to support his attendance at the conference in Cowichan, British Columbia on May 26-28. Community forests have a special license, making up 2% of forestry lands in British Columbia, and provide for land-use decision-making at a community level. This includes First Nations, community groups, and municipal governments. Community forests employ more people than conventional forests and provide more benefit to local communities in grants and scholarships. Leslie was invited to this general meeting, and provided free registration in exchange for acting as a photographer and note taker. This would allow him to meet all participants, have free range of the event, and provides a convenient way to bring knowledge back to TRU. This is a professional event and Leslie will be the only student attending. Activities will include visiting a 20-year-old community forest logging area, touring forestry

facilities, reviewing community forest stewardship and management plans, workshops on negotiation skills, and a feast presented by a local First Nation. Leslie would fly to the conference from Quebec because he is studying at a university there during the summer.

TRUSU Grants Application #2015-CG-106 Canadian Society for Brain, Behavior, and Cognitive Science 26th Annual Meeting (Teagan Laureiente)

Laureiente presented the request for a grant to support the attendance of three students at the conference in Ottawa, Ontario on June 24-26. This is the largest psychology conference in Canada, and caters specifically to the fields of cognitive psychology. The attendees wish to pursue research rather than clinical practice and the conference would be an opportunity towards that goal. Undergraduates don't usually attend, but TRU is great for supporting undergraduate research. The attendees have completed Honors theses with the potential to publish and will be presenting them. Past attendees have met and successfully secured graduate supervisors. The attendees hope to do the same, particularly because the conference will be held at a research-intensive U15 institution where it will be possible to meet top researchers. Other funding sources have been actively pursued including a bake sale fundraiser, but UREAP grants were difficult to secure this year.

TRUSU Grants Application #2015-CG-107 American Society of Mammalogists Conference (Shorf Uddin Ahmed Chowdhury)

Chowdhury presented the request for a grant to support his attendance at the conference in Minneapolis, Minnesota on June 24-28. He is a Master of Science in Environmental Science student and will be presenting the results of his thesis to this forum of professionals. The society has 4500 members and the conference is world-renown. Chowdhury expects to gather knowledge of how scientific results can best be presented in a professional setting, and will share that with his classmates.

TRUSU Grants Application #2015-CG-108 Canadian Society of Microbiologists Conference (Sarah Gomes)

Gomes presented the request for a grant to support the attendance of two students at the conference in Toronto, Ontario on June 12-16. The attendees are fourth year directed studies students who have submitted abstracts of their research, been accepted, and are currently preparing poster presentations. The conference will consist of workshops, presentations of research, and poster presentations. Attendees hope to network in order to secure a graduate supervisor. TRU students have a history of attending this conference and securing graduate supervisors. Attending would make the students' research more meaningful, demonstrate TRU's research capacity, and be an opportunity to learn presentation skills.

TRUSU Grants Application #2015-CG-110 Canadian Botanical Association Conference (Dylan Ziegler)

Ziegler presented the request for a grant to support the attendance of four students at the conference in Victoria, British Columbia on May 15-18. Botany conferences are few and this one is the biggest in Canada. It will include poster presentation, oral presentations, and workshops by experts in various botany fields. Two of the attendees are in the honours thesis program, presented at the TRU and UFV undergraduate conferences, and will be presenting at this conference. The other two attendees not in the year standing to conduct research yet, but have been recommended by an instructor due to promising performance. Attending would showcase TRU's excellence in undergraduate research opportunities and research capacity amongst faculty. Fundraising has almost met its goal.

TRUSU Grants Application #2015-CG-111 2016 Kappa Sigma Leadership Conference (Daniel Jewison)

Jewison presented the request for a grant to support the attendance of five students at the conference in Orlando, Florida on July 22-24. Attendees would learn community development and outreach strategies, learn better ways to advertise, and network with members from 320 chapters across North America. The conference itself is hosted by members who are leaders in their areas – i.e. CEOs. Members of the local Kappa Sigma chapter have attended every year as it is a requirement of the organization. In the past it has helped the local chapter to develop the Trick or Eat program to raise donations for the Kamloops Food Bank, and the chapter is looking to develop more community programs at TRU to expand volunteer opportunities and hold more events on campus. The attendees will be investigating fundraising through the School of Business and Economics, but are otherwise in need as the local chapter is having difficulty paying its dues.

6) Committee Progress Reports

Campaigns Committee (Leif Douglass)

Douglass reported that he is preparing an orientation for the new committee term. The orientation will take place over two meetings. The first will address the structure of the committee and the Union and strategic planning. The second will introduce key post-secondary education issues that the committee may address in its plan. The logistics of the first meeting are currently being organized.

Services Committee (Abbey McAuley)

McAuley reported she is preparing an orientation for the new committee term. The first meeting will address the structure of the committee and its responsibilities. This will be followed by an overview of the programs and projects of the committee and finally strategic planning.

Entertainment Committee (Parth Patel)

Patel reported preparing an orientation for the new committee term. The first meeting of the term will take place next week.

Equity Committee (Dylan Robinson)

Robinson reported that work on the Task Force on Sexual Violence Prevention and Response has continued from the previous term. President Shaver launched the Task Force last summer and the Equity Committee nominated four student representatives that the committee has since been supporting. The Task Force has been developing three approaches to the issue: a policy, prevention education, and reporting and response protocols. Recently, the provincial government has engaged in the issue as well. A private member's bill was introduced requiring post-secondary education institutions to have sexual violence policies. The government itself introduced similar bill on April 27, at which time the Union participated in a conference call with other student societies and Minister of Advanced Education to review the bill. It is clear that the bill will impose additional requirements on TRU that will be incorporated into Task Force work.

Preparations are being made for the new committee term, and the first meeting has been scheduled for next week.

Policy Committee (Nathan Lane)

Lane reported that he has contacted the Members-at-Large for the coming term and is coordinating schedules to set a meeting date and time. The Constitution and Bylaws and the Policy Manual are being reviewed to ensure they are up to date on file and available through the website in order to facilitate the committee's planning for the term.

Executive Committee (Nathan Lane)

Lane reported that the committee has not meeting since the last Board meeting.

7) Institutional Student Representation Reports

Student Caucus

McLellan reported that the Student Caucus is the process of preparing for a new planning cycle. Unlike Board committees, however, the term of the Student Caucus Steering Committee does not turn over at the start of May, so current members will continue without the need for a full orientation.

An important consideration for planning will be the Student Budget Consultation Report. The Student Budget Consultation for 2017/18 was completed earlier this spring. The consultation has two phases. First, students are invited to participate in an online survey that addresses a comprehensive range of programs, services, and experiences at TRU to identify relative importance and satisfaction. The results of the survey are used to identify a limited number of particularly important or problematic areas and students are invited to

participate in a Town Hall to explore those areas in more detail to determine particular concerns and potential solutions. These results are compiled in a report that is submitted to TRU for consideration throughout the institutional annual budget development cycle. That report is currently in development. In addition to informing TRU's budgeting, it informs the Student Caucus plan. This year the consultation engaged more than 300 students, a representative sample, through the survey and 20-30 students through the Town Hall. Planning will include investigation of means to further increase engagement.

The Caucus is also continuing work on the Student Services Review from the previous term. President Shaver ordered a Student Services Review in the summer of 2014 in response to previous Student Budget Consultation Reports that identified student services, academic advising in particular, as outdated and insufficient. A Task Force was struck and an external expert consultant was hired to conduct the review over the first three months of the Fall 2015 semester. A report was originally due in December 2015. The process was delayed and continued throughout the Winter 2016 semester and a report was due at the end of April. A report has still not been produced and recommendations to improve service have not been confirmed. The Caucus will continue to press for a report to be released to ensure that TRU not only recognizes students' concerns, not only engages students in processes to find solutions, but is accountable for following through on making improvements.

In the meantime, TRU has initiated a related project to renovate the 'Enrolment Services' space in Old Main that currently houses Registration and Advising. The project aims to take advantage of the summer period, when fewer students are on campus, to make the space more open and inviting. The Caucus is engaged in consultations to ensure that the renovations do not preclude meaningful improvements to advising as part of the Student Service Review, and are not just a renovation for its own sake.

8) **Canadian Federation of Students Report**

Provincial Executive Meeting – April 21-24, 2016 (Amber Storvold)

Storvold reported that four key topics were addressed at the meeting.

The Executive received a presentation from a lawyer on options for pursuing separation from the national Canadian Federation of Students.

Campaign ideas for the provincial election were developed. This included asks of parties in the election for a provincial system of needs-based student grants and for tuition-free Adult Basic Education. It also included means to encourage and support student participation in the election.

Deadlines for services were announced including those for Studentsaver and Member's Handbook orders.

Finally, the Executive began planning for upcoming meetings including a Skills Development Weekend and a provincial general meeting.

9) Finance Report

10) Staff Report

Communications Report - April 18, 2016 (Natalie Reisle)

Reisle reported on communications analytics over the past five weeks.

The website has experienced a steady decline in hits. It is a challenge during this time of year to develop means to effectively communicate with members when they may not be on campus. Top content on the website included Ufile.ca, due to the tax season, and the Health and Dental Plan as a result of information about using the plan over summer sent through social media.

Facebook reach has similarly declined steadily.

Twitter engagement, by contrast, has remained relatively steady due to a higher proportion of community followers.

The newsletter has been utilized more frequently than the typical monthly distribution. The most recent edition achieved a 27% open rate.

Overall, communications performance is similar to this time in the prior year, but the goal is to achieve continual improvement.

Club Registration – TRUSU Botany Club (Parth Patel)

Patel reported he has reviewed the application and it satisfies the criteria for ratification including the appropriate number of student signature, aims and purposes, and two signing authorities who were students at the time of application. No existing Club fulfills the stated aims and purposes.

TRUSU Grants Report - April 28, 2016 (Natalie Reisle)

Reisle reported on grant distributions as of April 28, 2016. General event grants have been distributed to 37.5% of budget and educational event grants have been distributed to 49.9% of budget. Further event grant applications are not expected given the time of year. Conference grants have been distributed to 112% of budget. Faculty lecture grants have been distributed to only 0.9% of budget as only one application was received and funded. This was not the uptake expected and this will be addressed through promotions next year. The distribution of conference grants amongst faculties and schools are as expected given the relative number of students enrolled in each. Arts and Sciences received the greatest number and value of grants as the largest faculties, while Student Development did not receive any due to its particularly small enrolment of students.

11) Old Business

12) New Business

- 12.1) MOTION – TRUSU GRANT
SINGH, GUNVEET/AKINSANPE
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-109 \$1,000.00 to attend the Skills Canada Competition on June 04-08, 2016
CARRIED
- 12.2) MOTION – TRUSU GRANT
STORVOLD/THAKKER
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-105 \$500.00 to attend the British Columbia Community Forest Association AGM 2016 on May 26-28, 2016
CARRIED
- 12.3) MOTION – TRUSU GRANT
SINGH, GUNVEET/ORTEZA
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-106 \$2,647.80 to attend the Canadian Society for Brain, Behavior, and Cognitive Science 26th Annual Meeting on June 24-26, 2016
POSTPONED
- 12.4) MOTION – TRUSU GRANT
AKINSANPE/THAKKER
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-107 \$877.80 to attend the American Society of Mammalogists Conference on June 24-28, 2016
CARRIED
- 12.5) MOTION – TRUSU GRANT
SINGH, GUNVEET/RAE
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-108 \$1,802.70 to attend the Canadian Society of Microbiologists Conference on June 12-16, 2016
CARRIED
- 12.6) MOTION – TRUSU GRANT
HICKSON/THAKKER
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-110 \$772.05 to attend the Canadian Botanical Association Conference on May 15-18, 2016
CARRIED

- 12.7) MOTION – TRUSU GRANT
STORVOLD/THAKKER
Be it resolved that the Board of Directors fund TRUSU Grant Application #2015-CG-111 \$4,216.50 to attend the 2016 Kappa Sigma Leadership Conference on July 22-24, 2016
POSTPONED
- 12.8) MOTION – CLUB RATIFICATION
GILBERT/THAKKER
Be it resolved that the Board of Directors ratify the TRUSU Botany Club
CARRIED
- 12.9) MOTION – 2016-2017 BOARD OF DIRECTORS SIGNING AUTHORITIES
ORTEZA/THAKKER
Be it resolved that the Board of Directors appoint President Brian Chiduuro, Vice President External Amber Storvold, Vice President Internal Gagandeep Singh, and Vice President Finance Oluwafemi Akinsanpe as signing authorities for the 2016-2017 Board of Directors term of office
CARRIED
- 12.10) MOTION – HONORARIA REPORT
AKINSANPE/HICKSON
Be it resolved that the Board of Directors receive the Honoraria Report for the period of April 07-20, 2016
CARRIED
- 13) Meeting Time**
Tuesday, May 17, 2016 – 4:00PM
- 14) Notices of Motion**
- 15) In Camera Section (if needed)**
- 16) Adjournment**
- 16.1) MOTION
HICKSON/THAKKER
Be it resolved that this meeting be adjourned
CARRIED