

## Board of Directors Meeting Minutes

Tuesday, July 26, 2016

Students' Union Building

### 1) Meeting Called to Order

4:00PM

#### PRESENT

Brian Chiduuro	President
Amber Storvold	Vice President External
Gagandeep Singh	Vice President Internal
Oluwafemi Akinsanpe	Vice President Finance
Sierra Rae	Women's Representative
James-Dean Aleck	Aboriginal Representative
Chandan Sehgal	International Students' Representative
Caitlin Orteza	LGBTQ Representative
Yash Thakker	Graduate Students' Representative
Tatiana Gilbert	Director-at-Large
Cole Hickson	Director-at-Large
Laura Santamaria	Director-at-Large
Gunveet Singh	Director-at-Large

#### REGRETS

#### ABSENT

#### STAFF

Nathan Lane	Executive Director
Alex McLellan	University Governance Coordinator
Dylan Robinson	Equity Coordinator
Leif Douglass	Campaigns Coordinator
Parth Patel	Entertainment Coordinator

### 2) Approval of the Agenda

2.1) MOTION  
*SINGH, GAGANDEEP/STORVOLD*

Be it resolved that the Board of Directors adopt the agenda as presented  
**CARRIED**

### 3) Approval of the Minutes

#### 3.1) MOTION

*THAKKER/ALECK*

Be it resolved that the Board of Directors adopt the minutes from the July 12, 2016 Board of Directors meeting

**CARRIED**

#### 3.2) MOTION

*THAKKER/HICKSON*

Be it resolved that the Board of Directors adopt the minutes from the May 17, 2016; May 24, 2016; May 31, 2016; June 07, 2016; June 14, 2016; June 21, 2016; June 28, 2016; July 12, 2016 Executive meetings

**CARRIED**

### 4) Correspondence

FOR ACTION

FOR INFORMATION

### 5) Presentations

### 6) Committee Progress Reports

Campaigns Committee (Leif Douglass)

Douglass reported the committee met twice since the last Board meeting. It has been working on three things.

First, the committee has been finalizing materials for the Fund the Future campaign with a petition, infographic, bi-fold brief, and banner complete, and only keynote presentations outstanding.

Second, the committee has engaged in initial planning for two tabling demonstrations in January regarding need-based grants. The concepts include displaying large banners comparing average students grants available across provinces, and providing different sized bags of popcorn to students based on the amount of the average student grant from an assigned province.

Third, the committee has prepared a draft and will soon have a final version of its provincial budget submission. The model for previous years was to address fees, funding, and financial aid as the three primary policy levers for the post-secondary education system. This year the submission is targeted specifically on financial aid because British Columbia has such a poor system comparatively, and because there has been positive movement across the country towards the prioritization and expansion of up-front, need-based grants.

In terms of progress against the its Strategic Plan, the committee is mostly on track. Most items with good progress involve preparation of materials such as the infographic on funding. Items where progress is limited includes presentations

to ten divisional staff meetings, which is behind schedule but still expected to be completed on time.

#### Services Committee (Nathan Lane)

Lane reported that the committee has met twice since the last Board meeting.

The committee has focused on preparing materials and content and booking locations for its objective to promote awareness and usage of the Health and Dental Plan. This work is on track.

The objective to reestablish the Studentsaver program is progressing with some concerns. The committee is late to begin soliciting businesses, but has scheduled that work for this week and expects to be back on track by the next Board meeting.

#### Entertainment Committee (Parth Patel)

Patel reported that the committee met twice since the last Board meeting. It has been working on two items.

First, the committee determined the structure and promotion of the Games Night.

Second, the committee has been selecting local performers and other entertainment activities to invite to or host at the Back-to-School Barbeque

Progress against the committee's Strategic Plan is mostly on track.

The goal to give students access to a range of services and products at the Back-to-School Barbeque by hosting community vendors, TRU departments, and TRUSU Clubs, is on track. The committee has confirmed 43 community registrations and 13 campus registration. The committee has yet to solicit Club participation as this will be done in conjunction with invitations to participate in Clubs Day.

Action 1.1.9 to promote attendance at the Movie Night by having life-sized cut outs of superheroes at the Barbeque has hit an obstacle in terms of price and alternative options are being considered. The committee may change the format from allowing members to take photos as superheroes to take photos with the superheroes.

Objective 2.0, to launch Union's activities at the Barbeque, was scheduled to start July 15, but requires that the committee liaise with other committee and that has not happened yet.

#### Equity Committee (Dylan Robinson)

Robinson reported that the committee met twice since the last Board meeting. It has been focused on developing materials, and has completed website text and exit surveys for all events. The committee is also researching equity organizations to highlight in take-away materials at each event for attendees who want to get further involved as a result of their attendance.

Progress against the committee's Strategic Plan is largely ahead of schedule. In terms of goal to raise awareness about the diversity of Islam, there has been a delay in securing three Muslim individuals to participate in a panel, but the committee expects to be able to do so in the Fall when more of the campus community is available. In terms of key performance indicators, committee meeting attendance has fallen below the target of 80% due to work commitments and illness, but the committee expects to meet target moving forward. The fulfillment of tasks is meeting or exceeding the target of 90%.

The committee will participate in a joint meeting with the Policy Committee at its request this Thursday to discuss issue policies related to equity.

#### Policy Committee (Nathan Lane)

Lane reported that the committee met once since the last Board meeting. The committee has agreed to a policy timeline.

Issue policies related to work addressed in current Strategic Plans will be addressed in August with recommendations to the August 23 Board meeting.

A review of organizational structure will begin brainstorming and consultation in August with recommendations to a November Board meeting in order to meet the agenda deadline for resolutions to the Annual General Meeting in January 2017.

#### Executive Committee (Nathan Lane)

No report

## 7) Institutional Student Representation Reports

#### Student Caucus (Alex McLellan)

McLellan reported that the Student Caucus Steering Committee has met twice since the last Board meeting. The committee has been focused on material development. It worked with the Communications Coordinator to determine materials requirements for the food services and Open Textbooks projects, and brainstormed and selected campaign branding for those projects. The committee is now prepared to develop and submit detailed materials requests.

The committee met and established a productive partnership with Brian Lamb, Director of Innovation, who has been involved with a small TRU group in support of Open Textbooks. Lamb provided contact with administrative and faculty supporters of Open Textbooks that can be accessed as resources. He will seek an interim list of faculty adopters, who may agree to be faculty champions, based on a report, currently being compiled, on use of Open Textbooks at TRU. He has agreed to develop and provide web resources, primary contacts, and workshops for faculty who wish to adopt Open Textbooks as a result of the committee's campaign. Finally, he reported that the BC Campus Senior Manager who runs the provincial Open Textbook program will be on campus on August 30, and would be open to participation in the campaign launch.

Progress against the committee's Strategic Plan is progressing overall, but with some delays. This is not due to difficulties, but simply being behind schedule.

Objective 1.0 for student representation is progressing with some delays. Goal 1.1 to fill student representative positions is on track, as materials for the recruitment drive have been requested and drafts have been prepared. An updated online application form has been requested in concert with updates to the Student Caucus webpages, but this is waiting to be done with other website updates. The information session is listed as stalled as planning for the information session has not started on time, but no difficulties are anticipated. Goals 1.2 and 1.3 to prepare and engage student representatives are similarly listed as stalled because planning for the Student Caucus Orientation and social has not begun as early as planned. No difficulties are anticipated.

Objective 3.0 regarding food service is progressing with some delays. Goal 1.6 to strengthen and demonstrate support for food service competition is progressing, but has some challenges. To host a food truck showcase at the Movie Night, the committee has been in contact with the organizers of the Kamloops Food Truck Festival regarding vendor contact lists and logistics and because they plan to host another Festival within two days of the Movie Night. The committee has determined materials requests and begun coordinating logistics with the Entertainment Committee. The committee would like to be further in terms of confirming vendor participation and will be concentrating on that as well as event management planning in the coming days. Goal 1.7 to demonstrate business interest in food service competition on campus is listed as stalled. The committee has been late to begin our related action to present to local food service businesses and collect letters of interest. Again, this work will begin in the immediate future, and the committee expects to be able to report progress at the next meeting.

Objective 4.0 regarding Open Textbooks is on track. Goal 1.10 to have 50 faculty member pledge to adopt Open Textbooks is on track as the committee has received a list of champions from Brian Lamb that includes a number of faculty, and we expect a full list of faculty shortly. For the campaign launch, the committee has determined materials requirements, developed a plan, and is in contact with Amanda Coolidge from BC Campus regarding her potential participation. For leafleting and tabling to get petition signatures, the committee has determined our materials requirements, and developed a plan to leverage student support into pressure for faculty pledges to adopt Open Textbooks.

Objective 5.0 regarding accountability to the Student Budget Consultation Report recommendations is progressing with some delays. The text of the Student Budget Consultation Report has been submitted to be prepared as a publication and a draft has been received. That draft will undergo revision and as soon as it is finalized, distribution to decision-makers and stakeholders will begin.

## 8) Canadian Federation of Students Report

69<sup>th</sup> Semi Annual General Meeting of the British Columbia Federation of Students  
(Nathan Lane)

Lane reported that a call for delegate nominations was undertaken in accordance with policy. Three Board members indicated interest. Because this is fewer than the maximum number of delegates, an election of delegates will not be necessary. A motion to approve the delegation will be considered later in this meeting.

## 9) Finance Report

Financial Statements – June 2016 (Nathan Lane)

Lane reported there is no significant changes since the presentation of the May Financial Statements.

Of note, the Operating Fund is reporting a \$32,000 deficit, but this is due to having yet to receive of summer membership dues. These are expected to be approximately \$100,000, which is expected to provide for a small surplus at the close of the fiscal year.

## 10) Staff Report

Communications Report – July 18, 2016 (Nathan Lane)

Lane reported that website hits at this time of the year are typically driven by the Back-to-School Barbeque sponsorship. Last week, the Health and Dental Plan pages were the most popular due to efforts to communicate to international students who will join the plan for the first time in September.

Club Registrations (Parth Patel)

Patel reported that, based on the aims and purposes, signatures of supporters, and eligibility of signing authorities, the three Club registrations to be considered later in this meeting are in order.

## 11) Old Business

### 12) New Business

12.1) MOTION – CLUB REGISTRATION  
*AKINSANPE/THAKKER*

Be it resolved that the Board of Directors ratify the TRUSU House of Destiny Club  
**CARRIED**

12.2) MOTION – CLUB REGISTRATION  
*ALECK/STORVOLD*

Be it resolved that the Board of Directors ratify the TRUSU Fencing Club  
**CARRIED**

- 12.3) MOTION – CLUB REGISTRATION  
*SINGH, GAGANDEEP/GILBERT*

Be it resolved that the Board of Directors ratify the TRUSU Flying Club  
**CARRIED**

- 12.4) MOTION – BCFS SEMI-ANNUAL GENERAL MEETING  
*ALECK/SANTAMARIA*

Be it resolved that the Board of Directors send Executive Director Nathan Lane, Vice President External Amber Storvold, Director-at-Large Cole Hickson, Director-at-Large Gunveet Singh, and Women's Representative Sierra Rae to the 69<sup>th</sup> Semi-Annual General Meeting of the British Columbia Federation of Students on August 11-14, 2016  
**CARRIED**

- 12.5) MOTION – HONORARIA REPORT  
*ORTEZA/GILBERT*

Be it resolved that the Board of Directors receive the Honoraria Report for the period of June 30, 2016 – July 13, 2016  
**CARRIED**

**13) Meeting Time**

Tuesday, August 09, 2016 – 4:00PM

**14) Notices of Motion**

**15) In Camera Section (if needed)**

**16) Adjournment**

- 16.1) MOTION  
*THAKKER/SINGH, GUNVEET*

Be it resolved that this meeting be adjourned  
**CARRIED**