

Board of Directors Meeting Minutes

Tuesday, November 15, 2016

Students' Union Building

1) Meeting Called to Order

4:05PM

PRESENT

Amber Storvold	Vice President External
Oluwafemi Akinsanpe	Vice President Finance
James-Dean Aleck	Aboriginal Representative
Chandan Sehgal	International Students' Representative
Cole Hickson	Director-at-Large
Laura Santamaria	Director-at-Large
Gunveet Singh	Director-at-Large

REGRETS

Brian Chiduuro	President (on leave)
Sierra Rae	Women's Representative (on leave)
Tatiana Gilbert	Director-at-Large

ABSENT

Gagandeep Singh	Vice President Internal
Yash Thakker	Graduate Students' Representative
Caitlin Orteza	LGBTQ Representative

STAFF

Nathan Lane	Executive Director
Alex McLellan	University Governance Coordinator
Natalie Reisle	Communications Coordinator
Dylan Robinson	Equity Coordinator
Leif Douglass	Campaigns Coordinator
Parth Patel	Entertainment Coordinator

2) Approval of the Agenda

2.1) MOTION *HICKSON/SEHGAL*

Be it resolved that the Board of Directors adopt the agenda as presented
CARRIED

3) Approval of the Minutes

3.1) MOTION
SINGH, GUNVEET/ALECK

Be it resolved that the Board of Directors adopt the minutes from the November 01, 2016 Board of Directors meeting

CARRIED

3.2) MOTION
HICKSON/AKINSANPE

Be it resolved that the Board of Directors adopt the minutes from the September 30, 2016; October 07, 2016; October 14, 2016; October 21, 2016; October 28, 2016; and November 04, 2016 Executive meetings

CARRIED

4) Correspondence

FOR ACTION

FOR INFORMATION

TRUSU Grants Report #2016-CG-107 American Society of Mammologist Conference

Reisle reported that this grant report was overdue from the previous fiscal year. The report states additional revenue as 145% of what was budgeted. However, this erroneously includes the TRUSU Grant itself, and is actually slightly lower than budgeted.

TRUSU Grants Report #2016-CG-108 Canadian Society of Microbiologists Conference

Reisle reported that this grant report was overdue from the previous fiscal year.

TRUSU Grants Report #2016-CG-120 Canadian Association of Gerontology Conference

Reisle reported that this was one of the most accurately budgeted grant applications the Board has funded.

5) Presentations

TRUSU Grants Application #2016-CG-128 American Association of Geographers Conference (Brandon Turner)

David Hill, the faculty validator, presented on behalf of Turner. The request is for a grant to support the attendance of two students at the conference on April 5-9, 2017 in Boston. This is the largest geography conference in the world. It will give the attendees the chance to see cutting edge research and explore opportunities for graduate school. Turner is also a coauthor with Hill on a paper that will be presented.

TRUSU Grants Application #2016-CG-126 International Forum – A WUSC and CECI Event Conference (Jasmine McMillen)

McMillen presented the request for a grant to support the attendance of seven students at the conference on January 20-21, 2017 in Montreal. The conference brings together best practices and ideas for international development and draws attendees from many stakeholder groups. The theme this year is “People, Profit, and Planet” and will explore the effect of climate change and increased natural disasters on socioeconomic status. There are fifteen members in the TRU WUSC Club, every member was able to indicate interest, and seven members did so. This will allow those who attend to effectively share with those who do not.

TRUSU Grants Application #2016-EE-011 TRU Bike Club Mechanics Course (Ashley Vrielink)

Vrielink presented the request for a grant to support hosting the events between January 16 and February 27, 2017 at the Bicycle Café in Valleyview. The TRUSU Bike Club is relatively new, and this will provide a good foundation. Attendees would learn basic bicycle maintenance and repair skills to support the broader community and promote biking as a form of transportation and a lifestyle. The Club is working in partnership with the Bicycle Café, which will provide the workshops.

TRUSU Grants Application #2016-CG-127 7th Annual Aboriginal Lawyers Forum Holiday Banquet (Dustin Gagnon)

Gagnon presented the request for a grant to support the attendance of five students at the conference on November 25-26, 2016 in Vancouver. Attendance at the conference supports the aims of the TRU Aboriginal Law Students Association to address the underrepresentation of Aboriginal persons in the legal field. The conference features lectures on current Aboriginal law issues with a focus on British Columbia. Last year, the keynote speaker was the Honourable Judge Steven Point and was impactful. Attendees will have the opportunity to network and identify mentors in the legal profession, most of whom will be of Aboriginal descent. It will be critical to the attendees' professional development in ways not available in the Law program itself.

TRUSU Grants Application #2016-CG-129 Federation of Asian Canadian Lawyers Annual Gala (Oliver Leung)

Leung presented the request for a grant to support the attendance of five students at the conference on November 30, 2016 in Vancouver. Attendance at the conference supports the aims of the TRU South Asian Law Students Association to support diversity in the legal field. The conference brings together over 300 practicing lawyers of Asian descent, and provides a unique networking opportunity. The keynote speaker will be Audrey Ho, former Chief General Counsel for TELUS.

6) Committee Progress Reports

Campaigns Committee (Leif Douglass)

Douglass reported that the committee met once since the last Board meeting.

The committee received an update on the progress in the Fund the Future campaign in collecting faculty and staff petition signatures; planned for participation in the municipal budget consultation; received an update on outreach for the Fight for \$15 minimum wage campaign; and began plans for video interviews with provincial election candidates

In terms of progress against the Strategic Plan, the committee remains primarily on track.

For the Fund the Future campaign, the committee has been focused on securing faculty and staff petition signatures, and now has over 400. There are two Faculty Council presentations remaining, which should increase the total further. The committee remains committed to presenting to the TRU Board of Governors in February to request its endorsement of an open letter to the community regarding underfunding of TRU.

For the municipal budget consultation, the committee has organized a diverse delegation of students to attend the event tonight. The Board can expect a report on outcomes at the next meeting.

For the Fight for \$15 minimum wage campaign, the committee undertook successful outreach over the last two weeks leading to over 300 signatures of support. This will be repeated in the Winter semester. Signatures collected on campus will be sent to the BC Federation of Labour to be added to signatures from across the province, which currently total more than 47,000, and presented to the provincial legislature in the spring.

For student participation in the provincial election, the committee is setting up video interviews with candidates. The committee has begun discussions to determine format, questions, and length, and will contact candidates to participate in December.

Services Committee (Nathan Lane)

Lane reported that the committee has met once since the last Board meeting.

The committee discussed the need and rationale for filling the vacant Services Coordinator position. The position was previously posted in the summer, but resulted in a failure search. Since then, Lane has fulfilled the responsibilities of the Executive Director and Services Coordinator. The desire of the committee to repost was relayed to the Executive and resulted in a convening of the Hiring Committee.

The committee also developed a list of administrative tasks to be completed by committee members over the next two weeks.

In terms of progress against the Strategic Plan, the committee has nothing to report.

Entertainment Committee (Parth Patel)

Patel reported that the committee has met once since the last Board meeting.

It debriefed on the Games Night and Open House to identify strengths and weaknesses for future reference by the committee in planning similar events. It also discussed the nomination process for awards to be granted at a recognition event in the Winter semester.

In terms of progress against the Strategic Plan, the committee remains on track.

The recognition event to celebrate student, faculty, and staff contributions to campus is now on track. The key performance indicators are unchanged.

In terms of readiness, the committee does not have an event until the Winter semester, and is preparing for that now.

Equity Committee (Dylan Robinson)

Robinson reported that the committee has met once since the last Board meeting.

The committee received an update on status of the Storytellers Gala, an update on the objective to expand cooperative education to post-baccalaureate and graduate students, debriefed on the Tax Fairness lecture, and discussed opportunities to do non-event equity outreach initiatives focus on current issues in the Winter semester.

In terms of progress against the Strategic Plan, the committee is on track.

For the Storytellers Gala, this year's event will address the topic of Aboriginal youth in government care. The committee has begun leafleting and sending invitations to faculty and Aboriginal community members.

For the initiative to have TRU implement cooperative education for post-baccalaureate and graduate students, the committee met with the Career Education Department. It had presented to the department on the need, and is now working together on a Strategic Initiative Fund request. The department will be responsible for program development and the committee will provide feedback and support the proposal through the approval process.

For key performance indicators, committee attendance, task completion, and monthly outreach are all on track.

In terms of readiness going forward, the committee is focused on the Storytellers Gala. Logistics and promotion are ready. Board members were invited to attend and invite others.

Policy Committee (Nathan Lane)

Lane reported that the committee has not met since the last Board meeting. The committee will meet soon to recommend a number of policies and policy amendments to the Board, which can then consider recommendations to the Annual General meeting

Executive Committee (Nathan Lane)

Lane reported that the committee has met twice since the last Board meeting. It made three Student Caucus appointments, and it determined to convene the Hiring Committee to post for the Services Coordinator position.

7) Institutional Student Representation Reports

Student Caucus (Alex McLellan)

McLellan reported that the Student Caucus Steering Committee has met twice since the last Board meeting, on November 07 and 14.

The committee remains focused on the Hungry for Choice campaign, It developed systems for soliciting business letters of support and for managing classroom presentations and began that work.

The committee set up a meeting with the Registrar to address concerns regarding the development of a proposed Strategic Enrolment Management Plan. The proposed plan seems to have discarded previous student, faculty, and staff input and moved forward absent input. The committee will seek remedy for past participants whose efforts may have been disregarded, and will confirm a transparent and collegial process moving forward before participating in feedback for the new plan.

The committee also responded to a request for student representatives in the development of a university-wide service statement. It raised concerns because the initiative related to the Student Services Review Task Force that was not concluded. The Task Force was mandated to respond to priorities from two consecutive Student Budget Consultation Reports and submit a report to the President by December 2016. The Dean of Students acknowledged the failure to submit or publish a report and why that was problematic, and committed to publish a late report and implementation plan by the end of November. The committee will respond to express appreciation of those commitments, but request that there also be work to more appropriately address the initiatives that were undertaken preemptively. The committee will consider participation in the development of a service statement on the basis of further work with the Dean on rectifying the processes and outcomes of the Task Force.

In terms of progress against the Strategic Plan, the committee is mostly on track.

Regarding Student Caucus recruitment and support, progress remains on track and most actions are complete. There have been additional appointments to the

Research Committee and the Environmental Advisory Committee, and those new representatives have received orientations.

Regarding the Hungry for Choice campaign, progress is on track. Current actions include classroom presentations for petition signatures and outreach to businesses for letters of support. For key performance indicators, the committee has now secured 1413 petition signatures and should meet the target.

Regarding our Student Budget Consultation accountability initiative, progress has been made. Items with progress include communicating with relevant budget-holders to request specific responses to recommendations that fall under their areas of responsibility. The committee is awaiting formal responses from TRU administration.

In the coming weeks the focus will be on the Hungry for Choice campaign with classroom presentations and soliciting letters of support from local businesses. Other work will include following up with budget-holders for Student Budget Consultation accountability.

- 8) **Canadian Federation of Students Report**
- 9) **Finance Report**
- 10) **Staff Report**

Communications Report – November 07, 2016 (Natalie Reisle)

Reisle reported that website traffic was down over the previous weeks, but this is typical for the time of year as students are focused on assignments and exams. Services pages such as room bookings, health and dental and clubs are the most visited pages on our website during this period. In the week of October 31, the Fund the Future campaign was in the top three most visited pages due to work by the Campaigns Committee to reach out to faculty and staff through email.

On Facebook, reach has been average for a number of week. However, the week of November 7 increased reach and engagement due in large part to the Fight for \$15 work that the Campaigns Committee undertook.

A newsletter was distributed on October 26, and included information about the grants information sessions, Hungry for Choice campaign, Storytellers Gala and committee openings. It had a higher than average open rate and a high number of unique opens.

In terms of trends, there were few weeks this time last year during which the Faculty Association announced their intention for job action, causing a rush of communications work to let students know what was happening. It is not expected that this spike will be repeated in this year.

TRUSU Grants Report – November 10, 2016 (Natalie Reisle)

Reisle reported that this report reflects the number of grants allocated during the current fiscal year. There is nothing of note since the last Board meeting.

A few educational event grant applications have been received and at least one faculty lecture grant application in development, which is an indication of increased utilization of these grant categories.

Board members were also invited to encourage peers with questions about grants to attend the information sessions next week that will provide support and information about the application process.

11) Old Business

12) New Business

12.1) MOTION – TRUSU GRANT *SEHGAL/SINGH, GUNVEET*

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-CG-128 \$2,000.00 to attend the American Association of Geographers Conference on April 05-09, 2017

CARRIED

12.2) MOTION – TRUSU GRANT *HICKONS/AKINSANPE*

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-CG-126 \$4,590.00 to attend the International Forum – A WUSC and CECI Event Conference on January 20-21, 2017

CARRIED

12.3) MOTION – TRUSU GRANT *SANTAMARIA/ALECK*

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-EE-111 \$3,100.00 to host the TRU Bike Club Mechanics Course on January 16 – February 27, 2017

POSTPONED

12.4) MOTION – TRUSU GRANT *ALECK/SINGH, GUNVEET*

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-CG-127 \$860.00 to attend the 7th Annual ALF Holiday Banquet on November 25-26, 2016

CARRIED

12.5) MOTION – TRUSU GRANT
SEHGAL/HICKSON

Be it resolved that the Board of Directors fund TRUSU Grant Application #2016-CG-129 \$1,000.00 to attend the Federation of Asian Canadian Lawyers – Annual Gala on November 30, 2016

CARRIED

12.6) MOTION – HONORARIA
SANTAMARIA/SINGH, GUNVEET

Be it resolved that the Board of Directors receive the honoraria report for the period of October 20 – November 02, 2016

CARRIED

13) Meeting Time

Tuesday, November 29, 2016 – 4:00PM

14) Notices of Motion

15) In Camera Section (if needed)

16) Adjournment

16.1) MOTION
HICKSON/AKINSANPE

Be it resolved that this meeting be adjourned

CARRIED