

Policy Manual

Operational Policy

Operational Policy 20 (OP-20): Endorsements

Adopted by: Board of Directors

Adopted on: March 22, 2011

Summary:

The Union may endorse positions, policies, campaigns, or events. These endorsements shall be subject to approval through the following procedure.

Policy:

- I. Endorsements shall be approved by the following procedure:
 - a. Requests for endorsement must be made in writing, and include:
 - i. The name of the individual, group, or organisation seeking the endorsement;
 - ii. The name and a description of the position, policy, campaign, or event to be endorsed, as appropriate;
 - iii. Contact information by telephone, email, and mailing address for a proponent of the endorsement;
 - iv. The date the request was received, and the name and signature of the receiver;
 - b. Upon receipt of a request for endorsement, a review shall:
 - i. Be undertaken by the Executive Committee:
 1. At the first meeting after receipt of the request;
 2. Which shall refer the request to the Board of Directors with a recommendation;
 - ii. Be undertaken by the Board of Directors:
 1. At the first meeting after the meeting of the Executive Committee from which the request is referred;
 2. With provision for a presentation by and questions of those seeking the endorsement;
 - c. Upon a decision by the Board of Directors, the Union will provide a letter indicating endorsement or a declination to endorse to the contact information provided, in an expedient manner.